

**AGENDA**  
**CURRICULUM COMMITTEE MEETING**  
**VANCE-GRANVILLE COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**March 9, 2026**  
**3:30 p.m. – Virtually & Telephonic Zoom Meeting**

Committee Members

Barbara Cates Harris, Chair  
Dr. Tony W. Cozart  
Dr. W. Bruce Howerton, Jr.  
Michael Schriver, Sr.  
Archie B. Taylor, Jr.  
Doris Terry Williams, Ed.D.  
Gordon Wilder  
Sara C. Wester, Ex Officio - Voting  
Xavier L. Wortham, Ex Officio- Voting  
Rachel M. Desmarais, Ph.D., Ex Officio – Nonvoting

Roll Call

Ethics/Conflicts of Interest Statement:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

For Action (Roll Call Vote)

- Create new Criminal Justice Operations Certificate for Fall 2026 (Curriculum Attachment 1)
- Terminate Office Management Programs (Associate A25370, Diploma D25370, and Certificates C25370C and C25370V) beginning Fall 2026 (Curriculum Attachment 1)
- Terminate Pharmacy Technology Programs (Associate A45580 and Certificate C45580C) beginning Fall 2026 (Curriculum Attachment 1)
- Remove OST 289 Office Administration Capstone, from the Medical Office Admin program of study and add OST 288 Medical Office Admin Capstone in its place beginning Fall 2026 (Curriculum Attachment 1)
- Add MKT 232 Social Media Marketing as an elective to the Business Administration (A25120) program of study beginning Fall 2026 (Curriculum Attachment 1)
- Add BUS 253 Leadership & Management Skills to the Business Administration (A25120), Accounting (A25800), and Information Technology (A25590) programs of study as electives beginning Fall 2026 (Curriculum Attachment 1)

Adjournment