



**Vance-Granville Community College  
Office of Financial Aid**

Main Campus, 200 Community College Rd  
PO Box 917, Henderson, NC 27536  
(252) 738-3280 (P) (252)738-3388 (F) fao@vgcc.edu

## 2026 - 2027 Verification of Identity

**Student's Name:** \_\_\_\_\_ **VGCC Student ID#:** \_\_\_\_\_

Students selected for verification (V4 and V5 tracking groups) are required to verify their identity. There are several ways to complete the identity verification. Students must present an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed.

### Verification of Identity Options (select one):

- In-person in the VGCC Financial Aid Office:** The student appeared in person and presented acceptable identification to an institutionally authorized individual.
- Presented to a Notary:** The student was unable to appear in person and provided Vance-Granville Community College with a copy of the acceptable identification presented to a notary and a signed notary statement. (Page 2 must be completed and submitted to the Financial Aid Office)
- Video call with the VGCC Financial Aid Office:** The student was unable to appear in-person and appeared on a video call with Vance-Granville Community College personnel and presented the acceptable identification to an institutionally authorized individual.
- Service Provider, National Institute of Standards and Technology Identity Assurance Level 2:** The student was verified by a service provider that is compliant with National Institute of Standards and Technology Identity Assurance Level 2 (NIST IAL2). The institution received acceptable documentation directly from the service provider confirming the date of the verification and that the student's identity was verified under the NIST IAL1 standard.
- Incarcerated:** The student is a confined or incarcerated individual and was verified by an authorized official at the correctional facility where the individual is confined or incarcerated.

### Certification and Signature

Each person signing below certifies that all of the verification documents submitted with this certification are complete and correct. **WARNING:** *If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.*

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent Signature (for dependent students)**

\_\_\_\_\_  
**Date**

Student's Name: \_\_\_\_\_ VGCC Student ID#: \_\_\_\_\_

If you selected option 2, *Presented to a Notary*, on page 1, please have the Notary complete the section below.

***Notary's Certificate of Acknowledgement***

*Notary's certification may vary by State*

State of: \_\_\_\_\_

City/County of: \_\_\_\_\_

On, \_\_\_\_\_ before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

because of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(Provide seal) \_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**Financial Aid Office Use Only**

Attached Copy of Student's Government-Issued Photo ID: \_\_\_\_\_

FAO Signature: \_\_\_\_\_ Date: \_\_\_\_\_