



**Vance-Granville Community College  
Office of Financial Aid**

Main Campus, 200 Community College Rd  
PO Box 917, Henderson, NC 27536  
(252) 738-3280 (P) (252)738-3388 (F) fao@vgcc.edu

## **2026-2027 Verification of 2024 Income**

### **Income Verification**

**Important Note:** The instructions below apply to each contributor included in the household, such as student, spouse, parent(s), and/or step-parent, as applicable. Notify the Financial Aid Office if the student/spouse or parent(s), as applies, filed separate IRS income tax returns for 2024 or had a change in marital status after December 31, 2024.

**Instructions:** Complete this section if the contributor filed or will file a 2024 IRS income tax return(s). As part of Federal student aid eligibility, each contributor will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse or parent(s) filed separate 2024 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS via the Financial Aid Direct Data Exchange (FA-DDX).

If 2024 income tax return information for the contributor(s) was not transferred via the FA-DDX and considered verified, the contributor(s) should provide the institution with either:

- 1) A signed copy of the **2024 IRS Tax Return and applicable schedules**

**OR**

- 2) A **2024 IRS Tax Return Transcript**, which may be obtained through:

- **Get Transcript Online** – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. If you need help creating an ID.me account or verifying your identity, visit the [ID.me IRS Help Site](#).
- **Get Transcript by Mail** – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript," and **NOT** the "Account Transcript." The "Return Transcript" is generally received within 10 business days from the IRS's receipt of the online request.
- **Automated Telephone Request** – 1-800-908-9946. The transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form** – IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.