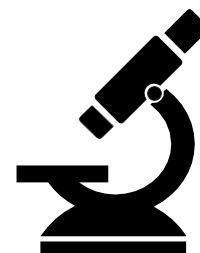




Vance-Granville
Community College

HISTOTECHNOLOGY

OPEN ADMISSIONS REQUIREMENTS



MISSION STATEMENT

The mission of the Vance-Granville Community College (VGCC) Histotechnology program is to provide our students with a comprehensive education in Histotechnology to prepare them to enter the histology profession as a competent entry-level histotechnician.

ADMISSION PROCEDURES

Students are admitted to the Histotechnology program (A45370) in accordance with policies set by VGCC. Each applicant must meet the minimum admission eligibility requirements set by the College. Meeting minimum eligibility requirements does not guarantee admission into the program, only an opportunity for consideration.

The selection process for this program includes PROGRAM APPLICATION Completion (must be completed for consideration for the Histotechnology Program), and Acceptance Status. **Regulations, procedures, and course requirements are subject to change as necessary and without prior notice.**

CRIMINAL BACKGROUND CHECK: VGCC cautions applicants that the National Examination for certification, on its registry form, asks the following question: **“Have you ever been convicted of a misdemeanor or felony (excluding a minor traffic violation)?”** The National Examination reserves the right to refuse to allow graduates to sit for the registry based on their past criminal record.

NOTE: This program is offered at the Main Campus in Henderson.

STEPS FOR PROGRAM APPLICATION

1. Apply to VGCC. Designate Histotechnology as the desired program of study. Deadline for application to VGCC for the Histotechnology program is the last business day of May, the year of intended entry. **Applications will continue to be processed until the program has reached capacity.** Applicants will be placed into a Pre-Health Curriculum (Associate in General Education-General Science A10300S), until selected into the program.
2. Submit official transcripts of high school graduation or equivalency to the Admissions Office.
3. Complete placement testing and/or waiver of placement test scores that must meet the requirements designated by the College for enrollment into ENG 111 and MAT-110 without a pre-requisite or co-requisite course to be eligible for admission into the program.

NOTE: Test scores and/or developmental coursework must be completed within 10 years of the beginning of the Fall semester entry date.

4. Applicants must have a **cumulative GPA** of 2.5 or higher, calculated on the last business day of the semester preceding the application year. A grade of "C" or better is required in all general education courses. Any required BIO course(s) must have been completed within 10 years of the Fall semester entry date.
5. **Complete a PROGRAM APPLICATION with an Academic Advisor. Regulations, procedures, and course requirements are subject to change as necessary and without prior notice.**

ACCEPTANCE STATUS - (*Determined only after all required documentation has been received and verified.*)

- **Accepted – Pending Completion of Items on Page 2, IMPORTANT (A.1, A.2, & A.3)**
The applicant is conditionally accepted and must complete the specified items to finalize admission. Not Accepted
- **Not Accepted-** The applicant does not meet the current admission requirements or has incomplete documentation.

- NOTES:**
1. Any student completing the PROGRAM APPLICATION but not admitted into the program this year must complete a new PROGRAM APPLICATION for entry into the Histotechnology program next year, if interested.
 2. A student must inform the Admissions Office of any changes occurring from the date of application for corrections to be made to phone number, address, etc.
 3. After acceptance into the program, a grade of “C” or better is required for all classes.
 4. Completion of all requirements for admission does not guarantee acceptance into the Histotechnology program.
 5. Any transfer credit for Histotechnology classes must be approved by the Program Head. All other transfer credit policies apply as outlined in the VGCC catalog.
 6. Applicants admitted to the Histotechnology program twice will not be considered for readmission.

— IMPORTANT —

- A. To be fully accepted into the Histotechnology program, the following items must be completed and received by the Program Head of the Histotechnology program no later than the date specified on the acceptance letter. Failure to submit items by the deadline will forfeit your acceptance.**
1. **Evidence of current American Heart Association Healthcare Provider CPR Certification. No online courses will be accepted.**
 2. **Completed VGCC medical form and physical exam. (Forms available online at the Health Sciences Division website)**
Students in the Histotechnology program at VGCC are responsible for keeping their medical information and CPR certification updated and current. This includes flu shots for the current year, TB tests, Tdap boosters, etc. Any violation of these may result in dismissal from the program.
 3. **Return the Enrollment Letter of Intent included in the acceptance packet to Dr. Erica Fleming.**
- B. Clinical sites may require a drug screening and background check before allowing students into the clinical setting. Any fees will be the student's responsibility. Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation in the clinical assignment.**
- C. Please be aware that failure to participate in a clinical assignment based on either the drug screening or criminal background check will result in dismissal from the Histotechnology program.**
- D. Health Insurance is required for this program. Failure to demonstrate proof of health insurance by the start of the program will result in loss of enrollment.**

Questions? Please contact:
 Dr. Erica Fleming
 Vance-Granville Community College
 P.O. Box 917, Henderson, NC 27536 (252) 738-3482
<https://www.vgcc.edu/program/histotechnology/>

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