

AGENDA
VANCE-GRANVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES BOARD MEETING
May 19, 2025
(VGCC Civic Center)

▪ **BOARD MEETING** – 4:30 p.m.

MISSION

Vance-Granville Community College educates, inspires, and supports a diverse community of learners to achieve professional and personal success.

VISION

Vance-Granville Community College will be a catalyst in developing strong communities where everyone experiences a fulfilling quality of life.

- Call to Order & Roll Call
- Welcome
- Ethics/Conflicts of Interest Statement: In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
- Public comments
- Oath of Office for newly appointed trustee – Michael S. Schriver, Sr. and Russ May
- Recognition of Caitlyn Lister, SGA President/Student Trustee
- Approval of Consent Agenda:
 - Minutes of March 17 Board Meeting
 - Investment Committee Minutes of April 7, 2025 ([Handout Investment 1](#))
 - Building Committee Minutes of May 12, 2025 ([Handout Building 1](#))
 - Budget Committee Minutes of May 12, 2025 ([Handout Budget 1](#))
 - Budget Committee – Approval of 2025-2026 Fees ([Attachment Budget 1](#))
 - Budget Committee – Approval to write-off a total of \$78.00 in uncollectible student accounts under \$50.00 from the College’s financial accounting records and no longer recognize them as collectible receivables for financial reporting purposes ([Attachment Budget 2](#))
 - Curriculum Committee Minutes of May 12, 2025 ([Handout Curriculum 1](#))
 - Curriculum Committee - Remove the following courses from the Automotive Systems AAS program of study – AUT 114, AUT 114A, AUT 116A, AUT 141A, AUT 221A, and AUT 231A, thus reducing the program credit total to 65 hours ([Attachment Curriculum 1](#))
 - Curriculum Committee - Remove the following courses from the Automotive Systems Diploma program of study – AUT 141A and AUT 221A ([Attachment Curriculum 1](#))
 - Curriculum Committee - Remove AUT-141A from the Suspension & Steering Certificate in Automotive Systems Technology and replace with TRN-110 ([Attachment Curriculum 1](#))
 - Curriculum Committee - Create a CCP pathway for the Suspension and Steering Certificate ([Attachment Curriculum 1](#))
 - Curriculum Committee - Create a New Program: Social and Human Services – General Certificate ([Attachment Curriculum 1](#))
 - Curriculum Committee – Create a New Program: Social and Human Services Addiction and Recovery ([Attachment Curriculum 1](#))
 - Curriculum Committee – Create a New Program: Social and Human Services – Gerontology ([Attachment Curriculum 1](#))

Consent Agenda cont.

- Curriculum Committee - Approval of the following courses: Food Service Sanitation/Safety (ServSafe) (CUL 3072); Heavy Equipment Safety Training (HEO – 3002); and Work Zone Flagger (CST – 4000) to be offered to Captive/Co-opted Groups at Warren Correctional Institution, Manson, NC ([Attachment Curriculum 2](#))
- Curriculum Committee – Approval of the following courses: Distribution and Logistic Mgmt (LOG – 3400); Heavy Equipment Safety Trng (HEO – 3002); and Work Zone Flagger (CST – 4000) to be offered to Captive/Co-opted Groups at Granville Correctional, Butner, NC ([Attachment Curriculum 3](#))
- Personnel Committee Minutes of May 13, 2025 ([Handout Personnel 1](#))
- Personnel Committee: Approval of Paid Holidays and Annual Leave Days for the 2026-2027 College Calendar ([Attachment Personnel 2](#))
- Executive Committee Minutes of May 14, 2025 ([Handout Executive 1](#))
- Executive Committee: Approval of 2026-2027 Academic Calendar Dates ([Attachment Executive 1](#))

- Standing Committee Reports

Building Committee, Dr. Dorwin L. Howard, Sr., Chair

For Information: Facilities and Capital Projects Update ([Attachment Building 1](#))

For Information: Sewer Systems Backups

Budget Committee – Danny W. Wright, Chair

Consent Agenda Items

For Information: Budget Expenditures Report ([Attachment Budget 3](#))

Curriculum Committee – Barbara Cates Harris, Chair

Consent Agenda Items

For Information: NCCCS Compliance Review dated April 24, 2025 for Reporting Period 2023-24 – minimal finding ([Attachment Curriculum 4](#))

Personnel Committee – Carolyn Faines, Chair

Consent Agenda Items

For Information: New employees and employee retirements and resignations list ([Attachment Personnel 1](#))

For Information: Update on recruitment

For Discussion: Contracts – Consider Letter from HR Attorney Robin Shea ([Attachment Personnel 3](#))

Investment Committee – Sabine Stovall, Chair

Consent Agenda Item

For Information: Report on Investments ([Attachment Investment 1](#))

Equity Committee - Doris Terry Williams, Ed.D., Chair**Executive Committee – Xavier L. Wortham, Chair**

Consent Agenda Items

For Action: Reaffirm Mission and Vision ([Attachment Executive 2](#))

Second Review/For Action: Proposed New Policy – 3.L.15 Paid Parental Leave ([Attachment Executive 3](#))

Second Review/For Action: Bylaws – Article IV. Section 10 – Dissolve the Equity Committee

Second Review/For Action: Bylaws – Article IV. Section 10 – Create a new Committee – The College Success Committee ([Attachment Executive 4](#))

For Action: Proposed Revision to Board Policy 4.B.4. Selective Admissions ([Attachment Executive 5](#))

For Action: Approve Trustee Emeritus Designation Procedure([Attachment 6](#))

For Action: Board of Trustees' Travel Guidelines ([Attachment Executive 7](#))

For Information: Aspen Fellowship Presidents & Trustees Collaborative

- Other Business

- Old Business: Consideration of Recognition of Donald C. Seifert, Sr.

- New Business: – Dates for 2025/2026 Board Meetings
 - Establish ad hoc Nominating Committee

- Report by President

- Report on The VGCC Foundation – **Tanya Weary**
 - Reflections from SGA President/Student Trustee – **Caitlyn Lister**
 - President’s Report and Comments – **Rachel Desmarais** (Attachment Pres. Report 1)
 - Dates for the calendar
 - Monday, July 21 Regular Meeting of the Board
 - September 10-12 NCACCT Leadership Seminar, Greensboro, NC
 - Monday, September 15 Regular Meeting of the Board

Closed Session

- President’s Evaluation and Contract

Adjournment