



## Sample Constitution

**Constitution of** \_\_\_\_\_  
Club/Organization Name

**Date Adopted** \_\_\_\_\_

### **ARTICLE I (Name)**

Name of Club/Organization \_\_\_\_\_

### **ARTICLE II (Purpose)**

State the purpose and need of this organization. Establish aims, which are educational and compatible with the best interests of the College.

### **ARTICLE III (MEMBERSHIP)**

Members must be a Cape Cod Community College student enrolled in at least one credit course.

**Section 2.** Membership selection is open without regard to age, race, creed, religion, gender, Sexual orientation, national origin, or disability status.

### **ARTICLE IV (OFFICERS)**

**Section 1.** List of Officers

**Section 2.** Election Process.

**Section 3.** Eligibility of Officers

**Section 4.** Duties of Officers

**Section 5.** Vacancy of Office

**Section 6.** Tenure of Office

### **ARTICLE V (ADVISOR/S)**

**Section 1.** Selection of Advisor

**Section 2.** Duties of Advisor

### **ARTICLE VI (MEETINGS)**

**Section 1.** Establish time, place and frequency of meetings.

### **ARTICLE VII (AMENDMENTS)**

**Section 1.** Process used to make amendments to your Constitution

**\*\*Please attach a separate sheet with the names, phone numbers, and email addresses of all current members\*\***