

VGCC Nursing Student Handbook

2024-2025

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1. Welcome Message

Welcome to the Nursing Program at Vance-Granville Community College! This handbook serves as your guide to navigating through your journey as a nursing student. Our program is designed to not only provide you with the necessary knowledge and skills to excel in the field of nursing but also to foster your development as a critical thinker and a compassionate caregiver.

2. VGCC Nursing Mission and Vision Statements

Mission Statement: To prepare competent, compassionate, and professional nurses who can meet the diverse healthcare needs of our community through a commitment to excellence in education, service, practice, and safety.

Vision Statement: To be a leader in nursing education recognized for innovation, excellence, and the preparation of nurses who improve health outcomes for individuals and communities.

3. End of Program Student Learning Outcomes (EPSLOs)

VGCC's End of Program Student Learning Outcomes for Practical Nursing (PN) Program

1. Clinical Competence:

- **Outcome:** Graduates will demonstrate safe, effective, and evidence-based nursing care in diverse healthcare settings.
- **Example:** A nurse identifies early signs of sepsis in a post-operative patient and initiates the sepsis protocol.

2. Patient- Centered Care:

- **Outcome:** Graduates will provide compassionate, culturally competent care that addresses the needs of patients and their families.
- **Example:** A nurse respects a patient's dietary restrictions and religious practices during treatment.

3. Professionalism:

- **Outcome:** Graduates will exhibit professional behavior, ethical practice, and accountability in nursing practice.

- **Example:** A nurse reports a medication error to the supervising nurse to ensure patient safety.
- 4. Communication:**
 - **Outcome:** Graduates will utilize effective communication skills to interact with patients, families, and healthcare team members.
 - **Example:** A nurse clearly explains a diabetes management plan to a patient and their family.
- 5. Health Promotion and Maintenance:**
 - **Outcome:** Graduates will promote health and wellness through patient education and preventive care strategies.
 - **Example:** A nurse organizes a workshop on the importance of vaccinations and provides immunization services.

VGCC's End of Program Student Learning Outcomes Associate Degree Nursing (ADN) Program

- 1. Clinical Judgment and Evidence-Based Practice:**
 - **Outcome:** Graduates will demonstrate proficient clinical judgment and decision-making skills by applying evidence-based practices to provide safe, effective, and patient-centered care.
 - **Example:** Students will utilize critical thinking to assess, diagnose, plan, implement, and evaluate nursing care for patients across the lifespan.
- 2. Patient-Centered Care:**
 - **Outcome:** Graduates will deliver holistic, compassionate, and culturally competent care that respects the diverse values and needs of the patient.
 - **Example:** Students will engage in effective communication and build therapeutic relationships.
- 3. Professionalism and Ethical Practice:**
 - **Outcome:** Graduates will adhere to professional standards and ethical principles, demonstrating accountability, integrity, and responsibility in all aspects of nursing practice.
 - **Example:** Students will practice within the legal and ethical frameworks of nursing.
- 4. Teamwork and Collaboration:**
 - **Outcome:** Graduates will effectively collaborate with interprofessional team members to provide coordinated and integrated care.
 - **Example:** Students will participate in interprofessional team meetings, communicate effectively, and contribute to shared decision-making processes.
- 5. Quality Improvement and Safety:**
 - **Outcome:** Graduates will engage in quality improvement initiatives to enhance patient safety and healthcare outcomes.
 - **Example:** Students will analyze healthcare processes, identify potential safety risks, and implement strategies to prevent errors and improve care quality.
- 6. Health Promotion and Disease Prevention:**
 - **Outcome:** Graduates will incorporate principles of health promotion and disease prevention.
 - **Example:** Students will educate patients and communities about healthy lifestyle choices, preventive care, and management of chronic conditions.

4. Learning Styles and Color-Coding System

To ensure that all students receive information in ways that suit their individual learning preferences, the VGCC Nursing Program has implemented a color-coded learning style system across the entire curriculum. This system is aligned with the expectations of the North Carolina Board of Nursing (NCBON) and the Accreditation Commission for Education in Nursing (ACEN).

Learning Style Preferences:

- **Kinesthetic Learners (Red):** Prefer hands-on activities and practical experiences.
- **Visual Learners (Blue):** Prefer visual aids, diagrams, and presentations.
- **Auditory Learners (Green):** Prefer listening to lectures, discussions, and audio materials.
- **Read/Write Learners (Purple):** Prefer reading texts, taking notes, and writing summaries.

Faculty will incorporate these colors into their teaching materials, assignments, and assessments to ensure that all students engage with the course content in a variety of ways.

5. Curriculum Overview

Associate Degree Nursing (ADN):

- **NUR 111: Introduction to Health Concepts**
 - This course introduces the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts within each domain, including medication administration, assessment, nutrition, ethics, interdisciplinary teams, informatics, evidence-based practice, individual-centered care, and quality improvement. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.
- **NUR 112: Health-Illness Concepts**
 - This course is designed to further develop the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of acid-base balance, metabolism, cellular regulation, oxygenation, infection, stress/coping, health-wellness-illness, communication, caring interventions, managing care, safety, quality improvement, and informatics. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.

- **NUR 113: Family Health Concepts**
 - This course is designed to further develop the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of oxygenation, sexuality, reproduction, grief/loss, mood/affect, behaviors, development, family, health-wellness-illness, communication, caring interventions, managing care, safety, and advocacy. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.
- **NUR 114: Holistic Health Concepts**
 - This course is designed to further develop the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of cellular regulation, perfusion, inflammation, sensory perception, stress/coping, mood/affect, cognition, self, violence, health-wellness-illness, professional behaviors, caring interventions, and safety. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.
- **NUR 117: Pharmacology in Nursing**
 - This course introduces information concerning the sources, effects, legalities, and safe use of medications as therapeutic agents. Emphasis is placed on nursing responsibilities, accountability, pharmacokinetics, routes of medication administration, contraindications, and side effects. Upon completion, students should be able to compute dosages and administer medications safely.
- **NUR 211: Health Care Concepts**
 - This course is designed to further develop the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of cellular regulation, perfusion, infection, immunity, mobility, comfort, behaviors, health-wellness-illness, clinical decision-making, caring interventions, managing care, and safety. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.
- **NUR 212: Health Systems Concepts**
 - This course is designed to further develop the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of grief/loss, violence, health-wellness-illness, collaboration, managing care, safety, advocacy, legal issues, policy, healthcare systems, ethics, accountability, and evidence-based practice. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.
- **NUR 213: Complex Health Concepts**
 - This course is designed to assimilate the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on the concepts of fluid/electrolytes, metabolism, perfusion, mobility, stress/coping, violence, health-wellness-illness, professional behaviors, caring interventions, managing care, healthcare systems, and quality improvement. Upon completion, students should be able to demonstrate the knowledge, skills, and attitudes necessary to provide quality, individualized, entry-level nursing care.

Course	Credit Hours	Clinical Credits	Lab Credits
NUR 111: Introduction to Health Concepts	8	6	6
NUR 112: Health-Illness Concepts	5	6	0

NUR 113: Family Health Concepts	5	6	0
NUR 114: Holistic Health Concepts	5	6	0
NUR 117: Pharmacology	2	0	1
NUR 211: Health Care Concepts	5	6	0
NUR 212: Health System Concepts	5	6	0
NUR 213: Complex Health Concepts	10	15*	3

**NUR 213 is a capstone course that requires students to complete a minimum number of clinical hours under the guidance of a preceptor, ensuring they meet the standards for focused clinical care.*

Practical Nursing (PN):

- **NUR 101: Practical Nursing I**
 - This course introduces the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on assessment, clinical decision making, professional behaviors, caring interventions, biophysical and psychosocial concepts, communication, collaboration, teaching/learning, safety, ethical principles, legal issues, informatics, and evidence-based practice. Upon completion, students should be able to provide safe nursing care across the lifespan.
- **NUR 102: Practical Nursing II**
 - This course is designed to further develop the concepts within the three domains of the individual, nursing, and healthcare. Emphasis is placed on clinical decision making, caring interventions, biophysical and psychosocial concepts, communication, collaboration, teaching and learning, accountability, safety, informatics, and evidence-based practice. Upon completion, students should be able to provide safe nursing care across the lifespan.
- **NUR 103: Practical Nursing III**
 - This course is designed to assimilate the concepts within the three domains of the individual, healthcare, and nursing. Emphasis is placed on biophysical and psychosocial concepts, professional behaviors, healthcare systems, health policy, and quality improvement. Upon completion, students should be able to demonstrate the knowledge, skills, and attitudes necessary to provide safe, quality, and individualized entry-level nursing care.

Course	Credit Hours	Clinical Credits	Lab Credits
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NUR 101: Practical Nursing I	11	6	6
NUR 117: Pharmacology	2	0	1
NUR 102: Practical Nursing II	10	9	0
NUR 103: Practical Nursing III	9	9*	0

** *NUR 103 is a capstone course that requires students to complete a minimum number of clinical hours under the guidance of a preceptor, ensuring they meet the standards for focused clinical care.*

Minimum Number of Class Hours that Can Be Missed: Students may miss no more than 10% of the total contact hours for each course. Missing more than 10% of the contact hours may result in academic probation or dismissal from the program.

Clinical Assignments: Clinical assignments must be made up hour for hour and may take place at an alternate location based on site and instructor availability. It is the student's responsibility to arrange for makeup clinical hours with their instructor.

6. Faculty Expectations

Faculty are expected to:

- **Engagement and Instruction:**
 - Utilize the color-coded learning style system in their teaching materials and methods.
 - Communicate the importance of the learning styles system to students and encourage them to identify their preferred learning styles.
 - Incorporate a variety of teaching methods to address different learning preferences.
 - Align course content and assessments with NCBON and ACEN standards and expectations.
 - Provide timely feedback and support to students to facilitate their learning and professional growth.
 - **Professionalism:**
 - Demonstrate professionalism in all interactions with peers, students, and patients.
 - Maintain a professional appearance according to dress code.
 - **Communication:**
 - Communicate effectively and respectfully with peers, students, and clinical staff.
 - Use professional language and demeanor in all interactions.
-

7. Student Expectations

Students in the VGCC Nursing Program are expected to:

- **Engagement and Participation:**
 - Actively engage with all course content and participate in learning activities.
 - Utilize the color-coded learning system to enhance their educational experience.
 - **Professionalism:**
 - Demonstrate professionalism in all interactions with peers, faculty, and patients.
 - Maintain a professional appearance according to the dress code.
 - **Attendance:**
 - Attend all scheduled classes, clinical sessions, and lab activities.
 - Arrive on time and be prepared for educational activities.
 - **Communication:**
 - Communicate effectively and respectfully with peers, faculty, and clinical staff.
 - Use professional language and demeanor in all interactions.
 - Use the appropriate avenues for communication based on urgency of message.
 1. Students should utilize their VGCC email to communicate with faculty.
 2. Faculty will respond within 2 business days.
 3. If the matter is urgent, the student should call the faculty's office phone number and leave a voicemail if the faculty is unavailable.
 - Urgent matters include illnesses, car accidents, or other instances that affect attendance to class/lab/clinical, tardiness to an exam, or other issues necessitating response from the faculty sooner than 2 business days.
 - **Academic Integrity:**
 - Uphold high standards of academic integrity, avoiding plagiarism, cheating, and other forms of academic dishonesty.
 - Report any observed violations of academic integrity.
 - **Responsibility and Accountability:**
 - Take responsibility for their own learning.
 - Seek help when needed and participate in remediation activities as required.
 - **Use of Technology:**
 - Utilize technology appropriately for educational purposes.
 - Ensure that personal devices are used in a manner that does not disrupt the learning environment.
 - **Continuous Improvement:**
 - Continuously seek opportunities for learning and self-improvement.
 - Embrace feedback and use it constructively to improve skills and knowledge.
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7. NCBON and ACEN Alignment

The VGCC Nursing Program curriculum is designed to meet the standards and expectations of the North Carolina Board of Nursing (NCBON) and the Accreditation Commission for Education in Nursing (ACEN). The program emphasizes evidence-based practice, ethical and legal standards, and continuous quality improvement to ensure that graduates are well-prepared for their roles as nurses.

NCBON Alignment:

- Ensure that course objectives and content meet the state requirements for nursing education.
- Incorporate clinical experiences that provide students with hands-on practice in a variety of healthcare settings.
- Maintain high standards for student performance and assessment.

ACEN Alignment:

- Implement a curriculum that promotes student learning and professional development.
- Utilize diverse instructional methods to address different learning styles.
- Continuously evaluate and improve the program based on student outcomes and feedback.

8. Classroom Attendance

Attendance in all classroom sessions is mandatory for nursing students at Vance-Granville Community College. Regular attendance ensures that students have access to important lectures, discussions, and demonstrations that are integral to their learning and preparation for clinical practice.

Missing class may result in missed opportunities to acquire essential knowledge and skills, which can negatively impact academic performance and clinical readiness. Students are expected to arrive on time and stay for the duration of each class session unless prior arrangements have been made with the instructor. Excessive absences may result in academic probation or dismissal from the program.

Additional details regarding inclement weather procedures and contact information for instructors will be available in each course syllabus and posted in Moodle.

9. Civility

Civility is a core value of our nursing program and is essential for creating a positive learning environment conducive to academic success and professional development. As students entering health care, you are expected to treat your peers, instructors, and all members of the healthcare team with respect, dignity, and kindness.

Expectations:

1. Respectful Communication:

- Use professional and respectful language in all interactions.
- Listen actively and respond thoughtfully during discussions and feedback sessions.

2. Collaboration and Teamwork:

- Work cooperatively with peers and healthcare team members.
- Support and encourage one another in the learning environment.

3. Professional Conduct:

- Adhere to the dress code and maintain a professional appearance.
- Arrive on time and be prepared for all classes, clinical sessions, and meetings.

4. Use of Electronic Devices:

- Use electronic devices appropriately and only for educational purposes during class and clinical sessions.
- Refrain from using phones or other devices in a manner that disrupts the learning environment.

Unacceptable Behaviors:

1. Disruptive Behavior:

- Talking out of turn, interrupting others, or causing disturbances during class or clinical sessions.
- Using electronic devices for non-educational purposes during class or clinical time.

2. Disrespectful Communication:

- Engaging in disrespectful, rude, or offensive communication with peers, instructors, or healthcare team members.
- Any form of bullying, harassment, or discriminatory language or actions.

3. Non-compliance with Professional Conduct:

- Repeated tardiness or unexcused absences.
- Failure to adhere to the dress code or maintain a professional appearance.

Please note that you may be asked to leave class if behavior is disruptive to the learning environment.

Consequences for Violations:

- **First Offense:**
 - Verbal warning, meeting with Program Director, and documentation in the student's file.
- **Second Offense:**
 - Written warning and meeting with the Program Director and Dean of Health Sciences.
- **Third Offense:**
 - Program suspension and mandatory remediation activities.
- **Severe or Repeated Violations:**
 - May lead to program dismissal. This includes, but is not limited to, any form of harassment, discrimination, physical or verbal abuse, or repeated disruptive behavior.

Commitment to Civility: By fostering a culture of civility, we ensure a supportive and respectful learning environment that enhances the educational experience and professional development of all nursing students.

10. Professionalism

Professionalism is a cornerstone of nursing practice and is emphasized throughout the nursing program at Vance-Granville Community College. As future healthcare professionals, nursing students are expected to uphold the highest standards of professional conduct at all times.

This includes maintaining a professional appearance, demonstrating integrity and ethical behavior, and adhering to legal and regulatory standards governing nursing practice. Additionally, professionalism encompasses effective communication, teamwork, and accountability in both academic and clinical settings. By embodying professionalism, nursing students not only earn the trust and respect of their peers and instructors but also contribute to the delivery of safe, high-quality patient care.

Professionalism and Civility Rubric

This rubric will be used to evaluate civility and professionalism in each course. It will be included in the course grade percentage to ensure that students maintain the expected standards.

Criteria	Excellent (4)	Good (3)	Satisfactory (2)	Needs Improvement (1)
Respectful Communication	Always uses professional and respectful language. Actively listens and responds thoughtfully.	Uses respectful language with minor lapses. Usually listens and responds appropriately.	Uses respectful language but has occasional lapses. Needs reminders to listen and respond thoughtfully.	Frequently uses disrespectful or unprofessional language. Often fails to listen or respond appropriately.
Collaboration and Teamwork	Consistently works cooperatively, supports, and encourages peers.	Works well with others, with occasional need for improvement.	Works cooperatively but may need frequent reminders.	Rarely works cooperatively or supports peers.
Professional Conduct	Always adhere to dress code, punctuality, and preparedness.	Adheres to dress code, punctuality, and preparedness, with minor lapses.	Adheres to dress code, punctuality, and preparedness but needs reminders.	Frequently fails to adhere to dress code, punctuality, or preparedness.
Use of Electronic Devices	Uses devices appropriately for educational purposes without causing disruption.	Uses devices appropriately, with minor lapses.	Uses devices inappropriately or causes minor disruptions.	Frequently uses devices inappropriately, causing significant disruption.
Attendance and Participation	Always attends, arrives on time, and actively participates.	Attends, arrives on time, and participates, with minor lapses.	Attends, arrives late, or minimally participates.	Frequently absent, late, or disengaged.

Scoring:

- Excellent: 16-20 points (100%)
- Good: 11-15 points (90%)
- Satisfactory: 6-10 points (80%)
- Needs Improvement: 0-5 points (70%)

This rubric ensures that students are consistently evaluated on their civility and professionalism, fostering a respectful and professional learning environment.

11. ATI Procedure

The nursing program at VGCC aligns with the Next Generation NCLEX (NGN) framework, focusing on enhancing clinical judgment and decision-making skills. To prepare students for the NGN, we incorporate ATI products, including assessment tools and review materials, into our curriculum. These resources help students identify areas for improvement and provide targeted remediation to enhance their exam performance.

Assessment Process:

- **Assessment Frequency and Administration:**
 - ATI assessments will be administered at designated points throughout the program to benchmark and monitor student progress.
 - Assessments include practice exams, proctored assessments, and content-specific assessments aligned with course objectives.
- **Scoring and Grading:**
 - Students are required to achieve a proficiency level set by the course instructor and outlined in the syllabi.
 - The ATI assessment score will account for 10% of the final course grade.

Remediation Process:

- Students scoring below the required proficiency level on ATI assessments shall participate in mandatory remediation activities.
- Remediation activities include focused reviews, practice assessments, and study sessions designed to address identified opportunities for improvement.

Steps for Remediation:

1. **Focused Review:**
 - Students must complete a focused review based on their ATI assessment results. This includes reviewing specific content areas where they demonstrated weaknesses.
2. **Practice Assessments:**
 - Students must complete additional ATI practice assessments to reinforce learning and improve understanding of the content.
 - Practice assessment results will be reviewed by the instructor to monitor progress.
3. **Study Sessions:**
 - Mandatory attendance at scheduled study sessions led by faculty or tutors.
 - Study sessions will target critical content areas and test-taking strategies.
4. **Retake Procedure:**
 - After completing the remediation activities, students may be required to retake the ATI assessment or a similar assessment to demonstrate improved proficiency.
 - The retake score may replace the original ATI assessment score or be used in conjunction with it, as determined by the instructor.

Documentation and Accountability:

- If requested, all remediation activities must be documented and submitted to the course instructor.
- Failure to complete the remediation process may result in academic consequences, including impact on course progression.

12. Expectations and Remediation

To progress in the nursing program, students must maintain a grade of 80 or above in every nursing course. If a student receives a test grade of 83 or below, remediation is mandatory as assigned by the course instructor. Remediation activities may include additional study sessions, practice quizzes, or one-on-one tutoring to address areas of difficulty and ensure mastery of course content.

General Remediation:

Remediation is a critical component of the VGCC Nursing Programs, designed to support students who are struggling academically. The goal is to ensure that all students achieve the necessary proficiency in course content and clinical skills, enabling them to progress through the program and ultimately succeed in their nursing careers. This procedure outlines the remediation procedures for students who do not meet the required academic standards in their coursework.

Remediation Procedure

VGCC Minimum Remediation Requirements: To progress in the nursing program, students must maintain a grade of 80 or above in every nursing course. If a student receives a test grade of 83 or below, remediation is mandatory as assigned by the course instructor.

Steps for Remediation

1. Assessment and Identification:

- Instructors will monitor student performance continuously throughout the course.
- Students who score below 83% on any test or assessment will be identified for remediation.

2. Notification and Initial Meeting:

- Students identified for remediation will be notified promptly.
- An initial meeting will be scheduled between the student and the instructor to discuss the areas of difficulty and develop a remediation plan.

3. Remediation Plan:

- A personalized action remediation plan will be developed for each student, focusing on the specific areas where improvement is needed.
- The plan will outline the required remediation activities, deadlines, and expected outcomes (may include activities such as additional assignments, tutoring services, or study sessions, etc.).

4. Documentation and Accountability:

- All remediation activities must be kept by the student and submitted to the course instructor upon request.
- Failure to complete the remediation process may result in academic consequences, including impact on course progression.

13. Clinical Attendance and Participation

Attendance and active participation in clinicals are essential for demonstrating clinical progression and competency. Students are expected to attend all scheduled clinical rotations and actively engage in

patient care under the supervision of clinical instructors. Failure to meet clinical attendance and participation standards may result in academic probation, an incomplete in the course, or dismissal from the program. Clinical assignments will be made up hour for hour and may take place at an alternate location or an alternate date based on clinical site and instructor availability.

Clinical Attendance Expectations:

As a nursing student, you are expected to adhere to the following clinical expectations:

- **Professionalism:** Maintain a professional demeanor at all times, including appropriate attire, punctuality, and respectful communication with patients, colleagues, and instructors.
- **Preparedness:** Come to clinicals fully prepared with the necessary equipment, supplies, and knowledge related to the day's assignments.
- **Safety:** Prioritize patient safety by following all protocols, procedures, and infection control measures.
- **Critical Thinking:** Apply critical thinking skills to assess patient needs, analyze situations, and make sound clinical judgments.
- **Collaboration:** Work collaboratively with members of the healthcare team to ensure comprehensive patient care.
- **Ethical Practice:** Adhere to ethical standards and legal regulations governing nursing practice.

Attendance Requirements:

- **Mandatory Attendance:** Attendance in all scheduled clinical rotations is mandatory. Students must attend and actively participate in each clinical session to demonstrate competency and progression.
- **Timeliness:** Students are expected to arrive on time and be prepared for each clinical session. Arriving late or leaving early without prior approval from the clinical instructor is not acceptable and may result in a grade reduction or other disciplinary actions.

Absences:

- **Notification:** If a student is unable to attend a clinical session due to illness or other valid reasons (at instructors discretion), they must notify the clinical instructor and the course coordinator as soon as possible, preferably before the start of the clinical shift.
- **Documentation:** Absences must be documented, and appropriate documentation (e.g., medical note) may be required for the absence to be excused.

- **Make-Up Procedure:** Missed clinical hours must be made up hour for hour. The make-up sessions may take place at an alternate location (date and time) based on clinical site and instructor availability.

Participation:

- **Active Engagement:** Students are expected to actively engage in patient care under the supervision of clinical instructors, precepted, or assigned clinical site representative. This includes participating in all assigned tasks, demonstrating professional behavior, and applying theoretical knowledge in practice.
- **Preparation:** Students must come to clinicals fully prepared, with all necessary equipment, supplies, and knowledge related to the day's assignments.
- **Professional Conduct:** Maintain professional conduct at all times, including appropriate attire, punctuality, respectful communication, and adherence to clinical site policies.

Clinical Submissions:

- **Timely Submission:** All clinical assignments and documentation must be submitted on time, as outlined in the individual course syllabi.
- **Late Assignments:** Late submissions will result in a reduction of the grade as specified in the course syllabus. Continuous late submissions may result in academic probation or dismissal from the program.

Performance Evaluation:

- **Ongoing Assessment:** Clinical performance will be continuously assessed by clinical instructors. Students will receive regular feedback on their progress, areas of strength, and areas needing improvement.
- **Clinical Competency:** Students must demonstrate clinical competency through successful completion of clinical tasks, application of nursing skills, and integration of theoretical knowledge into practice.
- **Remediation:** If a student is not meeting clinical expectations, they may be placed on a remediation plan to address specific areas for improvement. Failure to improve may result in academic probation or dismissal from the program.

Clinical Onboarding and Requirements:

- **Variety of Clinical Locations:** Students may be onboarded at a variety of clinical locations throughout the program. Each clinical site may have specific requirements that must be met before a student can begin their clinical rotation.

- **Completion of Requirements:** Students must complete all requirements outlined by the clinical agency, including but not limited to background checks, drug screenings, immunizations, and orientation sessions.
- **Approval for Clinical:** Students must be "released" to the clinical site by the nursing program, indicating they have met all the requirements. Failure to meet the requirements of the clinical agency may result in clinical failure or program dismissal, as alternative clinical sites may not be available.

Consequences of Non-Compliance:

- **Probation or Dismissal:** Failure to meet clinical attendance and participation standards may result in academic probation or dismissal from the program. This includes excessive absences, lack of engagement, unprofessional behavior, and failure to complete clinical assignments on time.
- **Immediate Dismissal:** In cases of serious misconduct or unsafe practice, students may be immediately dismissed from the clinical site and the nursing program.

VGCC Nursing Program Dress Code and Uniform Expectations

Uniform Components:

- **Scrubs:** Students are required to wear black scrubs from Castle Uniforms. These scrubs must have the VGCC Nursing Embroidery.
- **Socks:** Only black socks are permitted. They should be plain and without any logos or decorations.
- **Shoes:** Shoes must be black, non-absorbent, wipeable, closed-toe, and closed-heel with non-slip soles. Colored logos are not allowed. They should appear professional, providing adequate support and comfort for long periods of standing and walking. Medical exceptions are allowed with appropriate documentation.
- **Undershirts:** If an undershirt is worn beneath the scrub top, it must be black. Long sleeves or short sleeves are acceptable as long as they are plain and without any logos or embellishments.
- **Jackets:** Students are required to wear the VGCC nursing jacket, which can be purchased from Castle Uniforms. Non-approved jackets are not permitted in the clinical setting.

Additional Guidelines:

- **Cleanliness:** Uniforms should be clean, neat, and in good condition at all times.
- **Fit:** Scrubs should fit properly, neither too tight nor too loose, to ensure a professional appearance and ease of movement.

- **Accessories:** Minimal accessories are allowed. Jewelry should be kept to a minimum to maintain safety and hygiene standards. Watches should be simple and non-distracting.
 - The VGCC nursing program is expected to follow the rules and regulations of clinical agencies, per our clinical site representative:
 - *Small studs or rings are the only approved styles for all facial piercings.*
 - *Tattoos must be covered if they depict profanity, logos, slogans, violence, nudity, or sexual image/words or otherwise interfere with the teammate's job or work environment. Tattoos should also be covered if potentially offensive to others in the workplace based on racial, sexual, ethnic or other characteristics or attributes of a sensitive or legally protected nature (UNC Healthcare, 2024).*
- **Personal Hygiene:** Students must maintain good personal hygiene, including clean, trimmed nails (no artificial nails), and minimal use of fragrances to accommodate patients with sensitivities.

14. Program Progression and Retention

Progression Criteria:

- **Minimum Grade Requirements:** Maintenance of a B (80%) in all nursing courses.
 - **Clinical Competence:** Demonstration of clinical competence in all practical settings.
 - **Professional Behavior:** Adherence to professional and ethical standards.
 - **Remediation Procedure:** Outline of remediation processes for students struggling academically or clinically.
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15. Graduation Requirements

Graduation Requirements: Associate Degree Nursing (ADN) and Practical Nursing (PN)

Overview

To graduate from the Associate Degree Nursing (ADN) and Practical Nursing (PN) programs at Vance-Granville Community College (VGCC), students must meet the following requirements in accordance with the standards set by the North Carolina Board of Nursing (NCBON) and the North Carolina Community College System (NCCCS). These requirements ensure that graduates are well-prepared for licensure and professional practice.

Academic Requirements

1. Completion of Curriculum:

- Successful completion of all required courses in the ADN or PN curriculum with a grade of "B" (80 or above) or higher.
- Courses include general education, nursing theory, and clinical practice components as outlined in the program of study.

Clinical Requirements

1. Clinical Competency:

- Demonstrate satisfactory performance in all clinical practicums and lab experiences.
- Meet all clinical objectives and competencies as evaluated by clinical instructors.

2. Clinical Hours:

- Complete the required number of clinical hours as specified by the program. This includes direct patient care experiences in various healthcare settings.

Professional Requirements

1. Professional Conduct:

- Adhere to the ethical and professional standards expected of nursing students.
- Demonstrate professional behavior, including punctuality, accountability, and effective communication skills.

2. Health and Safety Compliance:

- Maintain current CPR certification (American Heart Association BLS for Healthcare Providers).
- Meet all health and immunization requirements.
- Adhere to safety protocols and procedures in clinical settings.

Additional Requirements

1. Program Fees:

- Settle all financial obligations with the college, including tuition, fees, and any additional program-related costs.

2. Application for Graduation:

- Submit an application for graduation by the deadline specified by the college.

3. Exit Interview:

- Participate in an exit interview with the program director or designated faculty member.

NCLEX Licensure Preparation

- 1. Review Course:**

- Attend and complete a designated NCLEX review course as recommended by the program.

- 2. NCLEX Application:**

- Complete and submit the application for the NCLEX-RN or NCLEX-PN examination through the NCBON.

By meeting these graduation requirements, students ensure they are well-prepared for their roles as professional nurses and are eligible to sit for their respective licensure examinations.

16. Code of Conduct

Student Conduct Expectations:

- **Behavioral Standards:** Expectations for student behavior in academic and clinical settings.
- **Disciplinary Actions:** Potential consequences for violations of the code of conduct.
- **Appeals Process:** Procedures for appealing disciplinary actions or academic decisions.

17. Technology Requirements

To ensure the success of students in the VGCC Nursing Programs, it is essential to integrate appropriate technology and software into the curriculum. This includes the use of Learning Management Systems (LMS), specific software for nursing education, and guidelines for technology requirements. Drawing from best practices at other North Carolina community colleges, VGCC aims to provide clear and comprehensive guidelines on the necessary technology and software for nursing students.

1. Learning Management System (LMS): Moodle

- **Access and Use:** VGCC utilizes Moodle as the primary LMS for course management. All course materials, assignments, quizzes, and grades will be available through Moodle. Students are expected to log in to Moodle regularly to stay updated on course activities and communications.

- **Moodle Training:** Students will receive an orientation and training on how to use Moodle effectively at the start of their program. Additional resources and support are available through the IT helpdesk and the Moodle support center.

2. Hardware Requirements:

- **Computer Specifications:**
 - **Processor:** Intel Core i5 or AMD Ryzen 5 or higher
 - **Memory:** Minimum of 8GB RAM
 - **Storage:** 256GB SSD or larger
 - **Operating System:** Windows 10 or MacOS 10.14 (or higher)
 - **Internet Connection:** Reliable high-speed internet access
 - **Webcam and Microphone:** Required for virtual classes, exams, and proctored assessments

3. Software Requirements:

- **Office Suite:** Microsoft Office 365 (available for free through VGCC)
- **Web Browsers:** Latest versions of Google Chrome, Mozilla Firefox, or Safari
- **PDF Reader:** Adobe Acrobat Reader or equivalent
- **Antivirus Software:** Up-to-date antivirus protection (e.g., Norton, McAfee, or Windows Defender)
- **Nursing Software:** Access to ATI Testing and other specific nursing software as required by the curriculum

4. Nursing Software and Resources:

- **ATI Testing:** VGCC integrates ATI Testing into the curriculum for assessments and practice exams. Students will be provided with access codes and instructions on how to use ATI resources.
- **Simulation Software:** Use of simulation software for electronic health records and simulation scenarios. This software helps students practice clinical documentation and decision-making in a virtual environment.
- **Library Resources:** Access to online databases, e-books, and journals through the VGCC library portal. Students are encouraged to utilize these resources for research and study purposes.

5. Technical Support:

- **IT Helpdesk:** Available for technical assistance with hardware, software, and access issues. Contact details and support hours are provided to all students.
 - **Moodle Support:** Dedicated support for Moodle-related issues, including login problems, course access, and submission of assignments. FAQs and troubleshooting guides are available on the Moodle support page.
-

18.Financial Information

Tuition and Fees:

- **Financial Aid:**
 - For information on scholarships, grants, loans, creating a payment plan and other financial aid options, please visit <https://www.vgcc.edu/financial-aid/> or contact the financial aid office at (252)738-3280.
 - **Fees:**
 - Fees are subject to change each semester. Please contact financial aid for specifics on fees and tuition.
-

19.Support Services

Academic Support:

- **Tutoring:**
 - In person tutoring: **Free in-person / on-campus** tutoring is available at each of our four campuses. Times and subject availability will vary. Feel free to call the campus of your choice or login into your UPSWING tutoring account to search for a VGCC tutor that will tutor on campus.
 - Online tutoring: [Upswing Online Tutoring](#) – Log in using your Moodle username and password. VGCC professional tutors are available to help you in Upswing online tutoring. 24/7 academic support for math and writing, and many other subjects available such as biology and nursing.
 - Academic Success Center in Moodle: provides additional information about tutoring services as well as study skills resources. Please feel free to login into Moodle and explore the Academic Success Center for information about various subjects and topics that will provide additional academic support.
- **Advising:**
 - Nursing Faculty: Academic advising can be requested at any time by the student with a nursing faculty by setting up an appointment through email.
 - Health Science Success Coach: Academic advising can be requested at any time by the student with the health science success coach by setting up an appointment through email.
- **Library Resources:** Access to nursing-specific library resources and databases.
 - Library resources and databases, including nursing-specific information, can be found in the library website (<https://library.vgcc.edu/home>)

Personal Support:

- **Counseling Services:** Mental health and counseling services are available to the student and their family. Please see more information at <https://www.vgcc.edu/office-of-accessibility/>.
 - **Career Services:** Information for job placement, resume writing, interview preparation, and many more resources related to career readiness can be found at <https://www.vgcc.edu/career-services/>.
-

20.Clinical Placement Information

Clinical Site Assignments:

- **Site Selection:** Clinical sites are chosen based on content covered in the corresponding course and site availability.
 - **Transportation:** Students are expected to provide their own transportation to clinical. If a student is having issues finding consistent transportation to clinical, class, or lab, they should contact nursing faculty.
 - **Site Policies:** Students are expected to adhere to specific policies and procedures at each clinical site. Failure to do so will result in the inability to attend clinical.
-

21.Professional Development

Professional Organizations:

- **Membership Opportunities:** Information on joining professional nursing organizations.
 - **Conferences and Workshops:** Opportunities for attending nursing conferences and workshops.
 - **Continuing Education:** Resources for continuing education and professional development post-graduation.
-

22.Communication and Updates

Staying Informed:

- **Program Announcements:** Methods for receiving important program updates and announcements.
- **Student Email:** It is important to regularly check student email for communication from faculty and administration.
- **Feedback Mechanisms:** How students can provide feedback on courses, instructors, and the program.

23. Additional Procedures

Attendance and Participation:

- **Classroom Attendance:** Attendance in all classroom sessions is mandatory. Students are expected to arrive on time and stay for the entire duration unless prior arrangements have been made with the instructor. Excessive absences may lead to academic probation or dismissal.
- **Clinical Attendance:** Attendance in clinical rotations is mandatory. Missing clinical hours can severely impact your ability to demonstrate required competencies and progress in the program.

Grading and Assessment:

- **Minimum Grade Requirement:** A minimum grade of B (80%) is required in each nursing course for progression to the next course.
- **Clinical Grade:** Each course includes a clinical grade that assesses performance in lab, clinical, and simulation settings. This grade increases in complexity as the student progresses through the program to ensure safe and effective care.
- **Assessment Methods:** Grading will include exams, quizzes, practical demonstrations, simulation performance, written assignments, and participation.
- **Remediation:** If a student scores below 83% on any test, remediation is mandatory. Remediation may include additional study sessions, practice quizzes, or tutoring.

Statement Regarding Nursing Course Exams and NC Concept-Based Curriculum

In alignment with the North Carolina Concept-Based Curriculum, nursing course exams are designed to assess students' understanding of core concepts within each course. However, it is important to note that the content is progressive, and concepts build upon each other as the program advances. Therefore, exam questions may include content and concepts learned in previous courses. This approach ensures that students are continuously integrating and applying their knowledge in a comprehensive manner, reflecting the interconnected nature of nursing education and practice.

Key Points:

1. **Concept-Based Testing:**
 - Exams focus on assessing key concepts covered within the current course.

- Emphasis is placed on understanding and applying these concepts in various clinical scenarios.
- 2. **Progressive Content:**
 - The curriculum is designed to be progressive, with each course building on the knowledge and skills acquired in previous courses.
 - Students are expected to retain and integrate information from earlier courses as they advance through the program.
- 3. **Comprehensive Assessment:**
 - Exam questions may encompass content from previous courses to ensure a holistic understanding of nursing concepts.
 - This comprehensive assessment approach prepares students for the cumulative nature of the NCLEX and real-world nursing practice.
- 4. **Continuous Integration:**
 - Students are encouraged to continually review and integrate previous learning with new material.
 - This continuous integration promotes critical thinking and a deeper understanding of how different concepts interrelate in clinical practice.

By adhering to this concept-based and progressive approach to exams, the nursing program aims to equip students with the essential knowledge and critical thinking skills necessary for successful practice and licensure.

Silent Exam Review Process

Purpose: The silent exam review aims to maintain the integrity of the exam review process, ensuring fairness and encouraging students to take individual responsibility for their learning.

Procedure:

1. **Post-Exam Instructions:**
 - After completing the exam, the instructor informs students about the silent exam review process and its rules.
2. **Scheduling the Review:**
 - The review is conducted outside of regular class hours and does not count towards class hours.
 - Students are informed of the scheduled time and location for the silent review session.
3. **Environment Setup:**
 - The review takes place in a quiet, controlled environment such as a designated classroom or lab.
 - Desks are cleared of all items except the exam paper.
 - No pens, pencils, paper, phones, or other electronic devices are allowed on the desk.
4. **Review Session Rules:**

- Students are not allowed to talk or discuss the exam with peers during the review.
 - The instructor may provide the correct answers or key points for students to compare against their own responses.
 - Students are expected to review their exams silently and independently.
5. **Individual Appointments:**
- If students have further questions or concerns about specific exam questions, they can make an appointment to review the exam independently with the instructor during office hours.
 - These appointments allow for more personalized feedback and clarification without the distraction or influence of other students.
6. **Challenge Question Form:**
- If a student believes there is an issue with a test question, they can fill out a challenge question form.
 - This form must be submitted to the instructor within 24 hours of the exam review session.
 - The form typically includes the student's name, the specific question in dispute, their rationale for challenging the question, and any supporting evidence or references.
7. **Instructor's Response:**
- The instructor reviews the submitted challenge question forms.
 - If the challenge is valid, appropriate actions are taken, which may include regrading the question for all students or providing additional clarification.
8. **Follow-Up:**
- The instructor provides feedback on any changes made as a result of the challenge question forms.
 - This feedback can be given during the next class or through an online platform.

Benefits:

- Maintains academic integrity.
- Encourages individual responsibility and self-assessment.
- Provides a structured process for addressing student concerns.
- Allows for focused and distraction-free review of exam performance.

By following this structured approach, the silent exam review process ensures fairness, promotes individual accountability, and provides a clear mechanism for addressing student concerns about exam questions.

VGCC Nursing Program General Procedure for Writing Assignments

When completing writing assignments in the VGCC Nursing Program, students are expected to adhere to the following guidelines based on the American Psychological Association (APA) format:

General Format:

1. Paper Requirements:

- **Font:** Use a readable font such as 12-point Times New Roman.
- **Margins:** Set all margins (top, bottom, left, right) to 1 inch.
- **Spacing:** Double-space the entire paper, including the title page, abstract, main body, and references.
- **Alignment:** Text should be aligned to the left with a ragged right edge. Do not justify the text.
- **Indentation:** Indent the first line of each paragraph by 0.5 inches (one tab space).

2. Title Page:

- **Title:** Centered, bold, and in title case (capitalize the first letter of major words).
- **Author's Name:** Centered below the title (first name, middle initial, and last name).
- **Institutional Affiliation:** Centered below the author's name.
- **Course Number and Name:** Centered below the institutional affiliation.
- **Instructor's Name:** Centered below the course information.
- **Assignment Due Date:** Centered below the instructor's name (Month, Day, Year).

3. Running Head and Page Numbers:

- Include a page number in the upper right corner of every page.
- For student papers, the running head is not required unless specified by the instructor.

4. Headings:

- Use APA format for headings to organize the content. Levels of headings should be used appropriately to indicate the structure of the paper.

In-Text Citations:

- **Paraphrasing:** Include the author's last name and year of publication. (e.g., Jones, 2020).
- **Direct Quotes:** Include the author's last name, year of publication, and page number. (e.g., Jones, 2020, p. 23).

Reference List:

- **Title:** Center the title "References" at the top of a new page.
- **Entries:** Double-space all entries. Use a hanging indent for each reference entry (the first line is flush left, and subsequent lines are indented by 0.5 inches).
- **Order:** Arrange entries in alphabetical order by the last name of the first author.
- **Format:** Follow APA guidelines for different types of sources (books, journal articles, websites, etc.).

Additional Guidelines:

- **Academic Integrity:** Ensure all sources are properly cited to avoid plagiarism.
- **Clarity and Conciseness:** Write clearly and concisely. Avoid overly complex sentences and jargon.

- **Proofreading:** Review the paper for grammatical and typographical errors before submission.

Academic Integrity:

- **Honesty and Integrity:** Students are expected to maintain high standards of academic integrity. Cheating, plagiarism, and other forms of academic dishonesty are strictly prohibited.
- **Consequences of Misconduct:** Violations of academic integrity will result in disciplinary action, which may include failing the assignment, failing the course, or dismissal from the program.

Health and Safety:

- **Immunizations and Screenings:** Students must comply with all immunization and health screening requirements before participating in clinical rotations.
- **Infection Control:** Students are expected to adhere to all infection control protocols to ensure their safety and the safety of patients.
- **Emergency Procedures:** Students should familiarize themselves with emergency procedures for each clinical site.

VGCC Nursing Program Social Media Use Procedure

Guidelines for Social Media Use:

1. **Posting Permissions:**
 - **No Posting Without Permission:** Students are strictly prohibited from posting any content related to the VGCC Nursing Program, faculty, staff, clinical experiences, or patients on social media without explicit written permission from the program director or clinical supervisor.
 - **Confidentiality:** Do not share any patient information or clinical site details on social media. This includes photos, names, diagnoses, treatment plans, or any other identifiable information, in compliance with HIPAA regulations.
2. **Professionalism:**
 - **Maintain Professional Boundaries:** Always present yourself professionally on social media. This includes refraining from posting content that could be deemed unprofessional or inappropriate, such as offensive language, derogatory remarks, or behavior that is not in line with the nursing profession's ethical standards.

- **Respect for Colleagues and Institutions:** Do not post negative comments or criticisms about the nursing program, faculty, staff, clinical sites, or fellow students. Constructive feedback should be directed through appropriate channels.
- 3. **Content Guidelines:**
 - **Educational Purpose:** Social media posts related to the nursing program should focus on educational purposes, such as sharing reputable health information, nursing tips, or program achievements, always with prior approval.
 - **Accuracy and Integrity:** Ensure all information shared is accurate and reflects the values and integrity of the VGCC Nursing Program.
- 4. **Privacy Settings:**
 - **Personal Accounts:** Adjust privacy settings on personal social media accounts to limit access to your posts. However, remember that even with privacy settings, content can still be shared and spread beyond your intended audience.
 - **Professional Accounts:** If you maintain a professional social media account, clearly separate it from your personal account and adhere to the same standards of professionalism and confidentiality.

Consequences of Procedure Violation:

1. **Disciplinary Actions:**
 - **Written Warning:** The first violation of the social media use procedure may result in a written warning. This will be documented in the student's file.
 - **Probation:** A second violation may result in the student being placed on probation, with specific conditions that must be met to continue in the nursing program.
 - **Suspension:** Severe or repeated violations can lead to suspension from the nursing program, pending a review by the program director and disciplinary committee.
 - **Dismissal:** Gross breaches of confidentiality or professionalism, especially those involving patient information, can result in immediate dismissal from the nursing program.
2. **Legal Ramifications:**
 - **HIPAA Violations:** Unauthorized sharing of patient information may lead to legal action, including fines and penalties as stipulated under HIPAA.
 - **Institutional Sanctions:** Clinical sites may impose additional sanctions or ban students from their facilities, impacting the student's ability to complete clinical requirements.
3. **Professional Consequences:**
 - **Licensing Issues:** Inappropriate use of social media can affect future licensing and employment opportunities, as many boards of nursing and employers review candidates' online presence.

The VGCC Nursing Program expects all students to use social media responsibly and professionally. These guidelines aim to protect the privacy and integrity of patients, clinical sites, and the nursing program. Violations of this procedure will result in disciplinary actions, up to and including dismissal from the program, and potential legal consequences. Students are encouraged to seek guidance from faculty if they have any questions about appropriate social media use.

Substance Abuse Procedure:

- **Drug and Alcohol Procedure:** Zero-tolerance procedure for substance abuse.
 - **Testing Procedures:** Procedures for drug and alcohol testing.
 - **Support and Resources:** Resources available for students struggling with substance abuse.
-

24. Nursing Program Re-entry Procedure

Vance-Granville Community College Nursing Program Re-entry Procedure

This policy outlines a streamlined process for students who need to retake a course they were unsuccessful in or from which they withdrew. It ensures that students meet the North Carolina Board of Nursing and accrediting agency standards, maintaining a minimum 2.5 GPA requirement for **re-entry**.

Step 1: Expression of Interest

- **Action Required:** To express their desire to re-enter the nursing program, students must submit a statement of intent to the Director of Nursing. This statement should specify the course in which they were unsuccessful and outline two specific goals or objectives they aim to improve upon if allowed to return. Each student is granted a maximum of two opportunities to complete the program.

Step 2: Advisement and Planning

- **Action Required:** The Director of Nursing reviews the letter and meets with the student to discuss re-entry steps and provide an overview of the Advisement Plan for Re-entry (APR). This meeting also covers the verification of meeting current admission standards, which may include updating academic records, improving GPA, or providing updated vaccination records.

Step 3: Eligibility Confirmation

- **Action Required:** The Director of Nursing, together with the relevant faculty member, confirms the student's eligibility based on the admission criteria set by the North Carolina Board of Nursing and accreditation standards.

Step 4: Notification of Decision

- **Action Required:** The Director of Nursing informs the student via email whether they are eligible for re-entry.

Step 5: Re-entry Implementation

- **Action Required:** If re-entry is granted, the student meets with the assigned faculty member to finalize the re-entry plan, setting clear expectations and milestones for successful reintegration into the program. This will be accomplished using the Compliance Task List Procedure that starts on Page 2 of this document.

Step 6: Course Retake

- **Action Required:** Students who do not complete a course due to failing or withdrawing are required to retake the semester before the course in which they were unsuccessful. This ensures they master the foundational knowledge and skills necessary for success in subsequent courses. Only after completing the retaken semester can the students advance to the next semester and retake the courses outlined on the program of study.

Summary

This structured re-entry plan is designed to efficiently guide students through their return to the nursing program, ensuring they are well-prepared to meet the challenges of their courses and complete their degrees successfully. (The NCBON mandates that no student shall be allowed to re-enter NUR 103 or NUR 213 directly; students who are unsuccessful in NUR 101 or NUR 111 must reapply to the program; *Reference: Associate Degree Nursing NCBON Curriculum Guide, 2022*).

Vance-Granville Nursing Program

Re-Entry Student Compliance Task List

Student Name	
Course Exit:	
• Course	
• Section	
• Semester	
• Year	
• Theory grade	
• Clinical grade	
Course Re-entry:	
• Section	
• Semester	
• Year	

For Faculty: *Verify student meets the requirements for program re-entry based on cohort admission criteria. Students may be required to provide updated information to ensure compliance with NCBON and accreditation standards (vaccinations, criminal background check, drug screen). Once the faculty has verified with the Director of Nursing that the student meets programmatic re-entry requirements, sign the attestation below.*

I _____ have verified that the student meets re-entry standards.

Signature: _____

Date: _____

DIRECTIONS

This form may be initiated by course faculty and/or Advisors. Faculty will check the box beside the required student activity. Upon receipt, students are expected to print off this form and complete identified tasks with validation by the date indicated. Failure to meet requirements as directed may affect course re-entry.

√ Box	Assigned Tasks	Validation Signature	Date
<input type="checkbox"/>	Create a <i>personalized and detailed weekly timeline/calendar</i> for the semester, incorporating personal obligations, schedule, and school deadlines. This calendar needs to include class/clinical schedule, study time, work schedule, family obligations, and planned time for self-care. This plan must be reviewed and approved by your Nursing Advisor DUE DATE:	Assignment completed by:	
		Advisor Validation:	
<input type="checkbox"/>	Meet with your <i>Nursing Faculty Advisor</i> every month until graduation while class is in session. <i>*The advisor needs to sign this form after the first meeting ONLY.</i> DUE DATE:	Meeting attended by:	
		Advisor Validation:	
<input type="checkbox"/>	Make an appointment to meet <i>with the Academic Skills Center</i> for critical thinking and test-taking strategies. FREQUENCY: DUE DATE:	Appointment attended by:	
		Validation:	
<input type="checkbox"/>	Make an appointment to meet weekly with the Health Sciences Success Coach for support with course content.	Appointment attended by:	

	FREQUENCY: DUE DATE:	Success Coach Validation:	
<input type="checkbox"/>	Contact and utilize <i>available Student Support Services</i> for non-academic barriers you may be facing at DUE DATE:	Appointment attended by:	
		Staff Validation:	
<input type="checkbox"/>	Contact the <i>Nursing Department Head</i> to discuss financial aid resources for personal outstanding debts affecting course/program completion. DUE DATE:	Appointment attended by:	
		Staff Validation:	
<input type="checkbox"/>	Contact Financial Aid to discuss resources DUE DATE:	Appointment attended by:	
		Staff Validation:	
<input type="checkbox"/>	Log in and use ATI resources: <ul style="list-style-type: none"> • Practice test: _____ • Nurse Logic: _____ • Learning Systems: _____ • Focused review: _____ DUE DATE:	Assignment completed by:	
		Faculty Validation:	

25. Simulation and 21 NCAC 36.0321 Curriculum Alignment

Use of Simulation: Simulation is integrated throughout the VGCC Nursing Program to enhance learning and meet patient care goals and objectives. Simulation provides a safe and controlled environment where students can practice and refine their clinical skills, develop critical thinking abilities, and gain confidence in their nursing practice.

Simulation Hours by Course (ADN Program minimum):

- **NUR 111: Introduction to Health Concepts** – 4.5 hours
- **NUR 112: Health-Illness Concepts** - 4 hours

- **NUR 113: Family Health Concepts** - 6 hours
- **NUR 114: Complex Health Concepts** - 4 hours
- **NUR 211: Health-Illness Concepts II** - 6 hours
- **NUR 212: Family Health Concepts II** - 4 hours
- **NUR 213: Complex Health Concepts II** - 12 hours

Simulation Hours by Course (PN Program minimum)

- **NUR 101: Practical Nursing I** - 4 hours
- **NUR 102: Practical Nursing II** - 4 hours
- **NUR 103: Practical Nursing III** - 6 hours

Simulation Expectations

In the VGCC Nursing Program, simulation and lab activities are designed to replicate clinical environments to provide realistic and immersive learning experiences. Students are expected to:

1. **Dress Code:** Adhere to the clinical dress code, including wearing appropriate uniforms, and name badges, and maintaining a professional appearance.
2. **Professional Behavior:** Behave as if you are in a clinical setting. This includes using professional language, demonstrating respect, and maintaining a positive attitude.
3. **Preparedness:** Arrive on time and be prepared for simulation activities with all necessary materials and equipment.
4. **Engagement:** Actively participate in all simulation activities, including debriefing sessions, and apply theoretical knowledge to practice.
5. **Cleanliness:** Clean up after yourself, ensuring that the simulation and lab areas are left in a neat and orderly condition.
6. **Confidentiality:** Maintain confidentiality of all simulation scenarios and patient information used during the activities.

Failure to adhere to these expectations may result in a reduction in grade and disciplinary actions as outlined in the student handbook.

Simulation Objectives:

- **Patient Care:** Provide realistic patient care scenarios to develop clinical skills.
- **Critical Thinking:** Enhance critical thinking and decision-making abilities in a controlled environment.
- **Interdisciplinary Collaboration:** Foster teamwork and communication among healthcare professionals.
- **Safety:** Promote patient safety and adherence to best practices in nursing care.

Alignment with 21 NCAC 36.0321 Curriculum: The integration of simulation in the nursing curriculum aligns with the North Carolina Board of Nursing requirements outlined in 21 NCAC 36.0321. The curriculum includes a balance of theoretical instruction, clinical practice, and simulation experiences to ensure comprehensive nursing education. Simulation hours are counted towards the required clinical hours, providing students with diverse and rich learning experiences.

Evaluation and Feedback:

- **Simulation Performance:** Students are evaluated on their performance during simulation exercises, including clinical skills, critical thinking, and teamwork.
- **Debriefing:** Each simulation session includes a debriefing component where students reflect on their performance, receive feedback, and discuss areas for improvement.
- **Continuous Improvement:** Feedback from simulation exercises is used to continuously improve the simulation program and ensure alignment with curriculum goals and standards.

By signing below, I acknowledge that I have received, read, and understood the Nursing Student Handbook provided by Vance-Granville Community College. I recognize that the handbook contains important information regarding academic policies, clinical requirements, professional conduct, and other essential guidelines related to my nursing education.

I understand that the handbook is a living document, and that Vance-Granville Community College reserves the right to amend or update its contents as necessary. It is my responsibility to stay informed of any changes or updates made to the handbook during my course of study.

Student Name (Printed): _____

Student Signature: _____

Date: _____