

**AGENDA**  
**VANCE-GRANVILLE COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES BOARD MEETING**  
**January 22, 2024**  
**(VGCC Civic Center)**

- **BOARD MEETING – 4:30 p.m.**
- Call to Order & Roll Call
- Welcome
- Ethics/Conflicts of Interest Statement: In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
- Public comments
- Approval of Consent Agenda:
  - Minutes of November 20, 2023 Board Meeting
  - Investment Committee Minutes of January 16, 2024 ([Handout Investment 1](#))
  - Building Committee Minutes of January 16, 2024 ([Handout Building 1](#))
  - Executive Committee Minutes of January 16, 2024 ([Handout Executive 1](#))
  - Budget Committee Minutes of January 17, 2024 ([Handout Budget 1](#))
  - Personnel Committee Minutes of January 17, 2024 ([Handout Personnel 1](#))
  - Curriculum Committee Minutes of January 17, 2024 ([Handout Curriculum 1](#))
  - Curriculum Committee – Add the 911 Telecommunicator Services Track to the Public Safety Administration degree (A55480) ([Attachment Curriculum 1](#))
  - Curriculum Committee - Create a certificate: “Programming for Biotechnology” under the A50440 (Bioprocess Technology) degree program ([Attachment Curriculum 2](#))
- Standing Committee Reports

**Building Committee – Donald C. Seifert, Sr., Chair**

For Information: Facilities and Capital Projects Update ([Attachment Building 1](#))

For Action: Authorization of Real Property Acquisition ([Attachment Building 2](#))

For Action: Approval of Certification for No Conflict of Interest ([Attachment Building 2](#))

For Action: Certification of Satisfactory Environmental Site Assessment ([Attachment Building 2](#))

**Budget Committee – Danny W. Wright, Chair**

For Action: Approval of amendments to budget resolution ([Attachment Budget 1](#))

**Curriculum Committee – Barbara Cates Harris, Chair**

Consent Agenda Items

For Information: VGCC Class Audit Report for Continuing Education

**Personnel Committee – Sara C. Wester, Chair**

Consent Agenda Item

For Information: New employees and employee retirements and resignations list and semiannual chart ([Attachment Personnel 1](#) and [Handout Personnel 2](#))

For Information: Update on recruitment

For Information: Faculty Salary Plan Update

(See reverse side)

**Investment Committee – Dorwin L. Howard, Sr., Chair**

For Information: Report on Investments ([Attachment Investment 1](#))

For Information: Update on the Rowland Lanier Matteson, Jr. Testamentary Trust ([Attachment Investment 2](#))

For Information: Annual Financial Statement Audit of The VGCC Foundation ([Attachment Investment 3](#))

**Equity Committee - Doris Terry Williams, Ed.D., Chair**

**Executive Committee – Abdul Sm Rasheed, Chair**

Consent Agenda Item

First Review: Revised Bylaws – Article 1.Section 2: Membership and Article V.Section 9: Electronic Meetings ([Attachment Executive 1](#))

First Review: Proposed New Policy - 5.N. Information Technology Security ([Attachment Executive 2](#))

For Action: Revised Board Policy – Combine 2.J. Sexual Harassment & 2.L. Sexual Misconduct into Board Policy 2.J. Sexual Harassment, Discrimination, Sexual Misconduct, and Title IX ([Attachment Executive 3](#))

For Action: Approval of Strategic Plan 2024-2027 ([Attachment Executive 4](#))

▪ Other Business

-Old Business: None

-New Business: Statement of Economic Interest Forms due April 15, 2024

▪ Report by President

➤ Report on The VGCC Foundation – **Tanya Weary**

➤ Reflections from SGA President/Student Trustee – **Micah Jones**

➤ Report from Warren Liaison – **Jennifer Pierce**

➤ President’s Report and Comments – **Rachel Desmarais** ([Attachment Pres. Report 1](#)) – Operational Policy and Procedures for Academic Dishonesty, Academic Grievance, and Grade Appeal

➤ Dates for the calendar

○ March 13-15 NCACCT Law-Legislative Seminar (Raleigh, Marriott City Center)

○ Monday, March 18 Regular Board Meeting

**Adjournment**