2019-2020

Student Catalog

Vance-Granville Community College

Your Gateway To Endless Possibilities

www.vgcc.edu

ACCREDITATION

Vance-Granville Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call (404) 679-4500 for questions about the accreditation of Vance-Granville Community College.

APPROVALS

Vance-Granville Community College is approved by the:

- NAEYC Early Childhood Associate Degree Accreditation
- North Carolina Community College System
- North Carolina Board of Nursing
- Joint Review Committee on Education in Radiologic Technology
- Commission on Accreditation of Allied Health Education Programs
- MAERB Medical Assisting Education Review Board Accreditation
- North Carolina Division of Vocational Rehabilitation
- North Carolina Fire and Rescue Commission
- North Carolina State Approving Agency for Veterans and Military Education Programs
- North Carolina Board of Cosmetic Art Examiners
- North Carolina Office of Emergency Services
- North Carolina Division of Health Service Regulation
- North Carolina Sheriffs' Education and Training Standards Commission
- North Carolina Criminal Justice Education and Training Standards Commission
- North Carolina State Bar Board of Paralegal Certification
- Automotive Service Excellence - National Automotive Technicians Education Foundation
- Council for Standards in Human Service Education

MEMBERSHIP

Vance-Granville Community College is a member of the following:

- North Carolina Community College System
- Southern Association of Colleges and Schools
- American Association of Community Colleges

CATALOG INFORMATION

Vance-Granville Community College has made every reasonable effort to determine that everything stated in this catalog is accurate at the time of publication. However, the N.C. General Assembly, the State Board of Community Colleges or the VGCC Board of Trustees may make changes in policy, graduation requirements, fees and other charges, curriculum course structure and content, and other such matters after the publication of this catalog. The N.C. General Assembly may make changes in tuition without notice. The official version of the college catalog can be found at *www.vgcc.edu* or by contacting the Vice President of Learning, Student Engagement & Success.

Vance-Granville Community College is an equal opportunity institution. The College serves all students regardless of race, creed, color, age, sex, national origin, or disabling conditions.

Vance-Granville Community College is a Tobacco-Free College.

The College complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1991 prohibiting discrimination with regard to disabilities.

DIRECTORY INFORMATION

Vance-Granville Community College

MAIN CAMPUS

200 Community College Road
Midway between Henderson, N.C., and Oxford, N.C.
P.O. Box 917, Henderson, N.C. 27536
Phone: (252) 492-2061 • Fax: (252) 430-0460

SATELLITE CAMPUSES

Franklin County Campus
8100 N.C. 56 Highway
P.O. Box 777
Louisburg, NC 27549
Phone: (919) 496-1567
Fax: (919) 496-6604

South Campus
1547 South Campus Drive
P.O. Box 39
Creedmoor, NC 27522
Phone: (919) 528-4737
Fax: (919) 528-1201

Warren County Campus
210 West Ridgeway Street
P.O. Box 207
Warrenton, N.C. 27589
Phone: (252) 257-1900 • Fax: (252) 257-3612

DIRECTORY OF CORRESPONDENCE

Inquiries will receive prompt attention if addressed to the appropriate Administrative Office listed below in care of Vance-Granville Community College, Post Office Box 917, Henderson, North Carolina 27536.

For Information About:.....Write to the Office of:
Academic Advising..... Director of Advising & College Success
Academic Policies and Faculty .... Vice President of Learning, Student Engagement & Success
Administrative Affairs.....President
Admissions..... Director of Admissions & Records
Bookstore..... Vice President of Finance and Operations
Building Usage ..... Facilities Manager
Buildings and Grounds .....Director of Plant Operations
Community Services .....Dean of Continuing Education & College+Career Readiness
Curriculum, Instruction .....Vice President of Learning, Student Engagement & Success
Employment.....Director of Human Resources
Occupational Extension ....Dean of Continuing Education & College+Career Readiness
Financial & Veterans' Assistance .....Director of Financial Aid
Fiscal and Business Affairs ..... Vice President of Finance and Operations
Human Resources Development.... Dean of Continuing Education & College+Career Readiness
Industrial Services.....Director of Customized Training
Student Job Placement..... Director of Career Services
Library .....Director of Library Services
Literacy Education .....Department Chair, Basic Skills
Placement Testing/Student Assessment..... Dean of Student Retention & Success
Public Information/News Media .....Director of Marketing
Registration/Student Records .....Director of Admissions & Records or Registrar
Small Business ..... Director of Small Business Center
Student Activities and Athletics....Director of Student Activities and Athletics
Transcripts..... Director of Admissions & Records
Workforce Innovation and Opportunity Act .....Director of WIOA

MESSAGE FROM THE PRESIDENT

Welcome to Vance-Granville Community College! We are delighted you have selected our College to continue your education. The dedicated faculty and staff at VGCC are here to educate, inspire and support you, so that you can prepare to enter a career or transfer to a university. VGCC offers the educational foundation you will need to be successful.

This catalog serves as a "roadmap" providing you with valuable information about our college programs and services designed to help you meet your educational and career goals. It also includes information about short-term workforce training designed to get you into the world of work quickly. Information on adult high school equivalency programs and personal enrichment courses can be found here as well..

We serve our students in a variety of settings including classrooms and labs on our four campuses, on-site at locations throughout our communities, and online. The College offers opportunities to learn outside of the classroom through work-based learning, practicums, apprenticeships, student organizations and clubs.

I hope you will take advantage of the many support services we offer, such as academic advising and counseling, free tutoring, and mentoring programs. We are here to help you in any way we can, both in and out of the classroom. Vance-Granville students benefit from incredible community generosity, which translates into hundreds of scholarship opportunities. The VanGuarantee scholarship program gurantees that every student residing in the four-county area we serve can afford a college education.

Welcome to the Vanguard family!

Dr. Rachel Desmarais

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VANCE-GRANVILLE COMMUNITY COLLEGE 2019-2020 ACADEMIC CALENDAR

SEMESTER SYSTEM

Vance-Granville Community College operates on the semester system. The fall and spring semesters are 16 weeks (80 days) in length. The summer term is 8 weeks (40 days) in length. In addition, mini-terms are offered during fall, spring and summer semesters. These include 12, 8, and 4 week terms. Each mini-term has a census date, add/drop period, and withdrawal dates that are published in ARCHES, Vance-Granville Community College's registration bulletin.

Fall Semester 2019

August 19	Monday	Curriculum Classes Begin (16-Wk & 1st 8-Wk)
August 20	Tuesday	Last Day To Add A Class (1st 8-Wk)*
August 21	Wednesday	Last Day To Add A Class (16-Wk)*
August 22	Thursday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (1st 8-Wk)
August 28	Wednesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (16-Wk)
September 2	Monday	Labor Day Holiday (College Closed)
September 17	Tuesday	Curriculum Classes Begin (12-Wk)
September 18	Wednesday	Last Day to Add a Class (12-Wk)*
September 24	Tuesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (12 Wk)
September 30	Monday	Last Day to Withdraw With "W" Grade (1st 8-Wk)
October 7, 8	Monday, Tuesday	Fall Break (College Open-No CU Classes)
October 16	Wednesday	Curriculum Classes End (1st 8-Wk)
October 17	Thursday	Curriculum Classes Begin (2nd 8-Wk)
October 18	Friday	Last Day To Add A Class (2nd 8-Wk)*
October 22	Tuesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (2nd 8-Wk)
November 11	Monday	Veterans Day Holiday (College Closed)
November 14	Thursday	Last Day To Withdraw With "W" Grade (16 & 12-Wk)
November 27	Wednesday	Professional Development Day (No CU Classes)
November 28, 29	Thursday, Friday	Thanksgiving Holiday (College Closed)
December 4	Wednesday	Last Day To Withdraw With "W" Grade (2nd 8-Wk)
December 17	Tuesday	Curriculum Classes End (16, 12 & 2nd 8-Wk)
December 23	Monday	Optional Workday
December 24-Jan. 1		Winter Break (College Campuses Closed)

Vanguard Holiday 4 Week Mini Term

December 5	Thursday	Last Day to Register
December 9	Monday	Curriculum Classes Begin
December 10	Tuesday	Last Day For A Partial Refund/Last Day to Drop With No Transcript Grade/Census Date
December 30	Monday	Last Day to Withdraw With "W" Grade
January 7	Tuesday	Curriculum Classes End

Spring Semester 2020

January 13	Monday	Curriculum Classes Begin (16-Wk & 1st 8-Wk)
January 14	Tuesday	Last Day To Add A Class (1st 8-Wk)*
January 15	Wednesday	Last Day To Add A Class (16-Wk)*
January 16	Thursday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (1st 8-Wk)
January 20	Monday	Dr. Martin Luther King, Jr. Holiday (College Closed)
January 22	Wednesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (16-Wk)
February11	Tuesday	Curriculum Classes Begin (12-Wk)
February 12	Wednesday	Last Day To Add A Class (12-Wk)*
February 18	Tuesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (12-Wk)
February 24	Monday	Last Day To Withdraw With "W" Grade (1st 8-Wk)
March 9	Monday	Curriculum Classes End (1st 8-Wk)
March 10	Tuesday	Curriculum Classes Begin (2nd 8-Wk)
March 11	Wednesday	Last Day To Add A Class (2nd 8-Wk)*
March 13	Friday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (2nd 8-Wk)
April 3	Friday	Professional Development & Planning Day
April 6-9	Monday-Thursday	Spring Break (College Open-No CU Classes)
April 10	Friday	Good Friday (College Closed)
April 13	Monday	Last Day To Withdraw With “W” Grade (16 & 12 Wk)
April 27	Monday	Last Day To Withdraw With "W" Grade (2nd 8-Wk)
May 11	Monday	Curriculum Classes End (16, 12 & 2nd 8-Wk)
May 15	Friday	Graduation Ceremony
May 16	Saturday	Graduation Ceremony (Rain Date)

Summer Semester 2020

May 25	Monday	Memorial Day Holiday (College Closed)
May 26	Tuesday	Curriculum Classes Begin (8-Wk & 1st 4-Wk)
May 26	Tuesday	Last Day to Add A Class (1st 4-Wk)*
May 27	Wednesday	Last Day to Add A Class (8-Wk)*
May 27	Wednesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (1st 4-Wk)
May 29	Friday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (8-Wk)
June 15	Monday	Last Day To Withdraw With "W" Grade (1st 4-Wk)
June 22	Monday	Curriculum Classes End (1st 4-Wk)
June 23	Tuesday	Curriculum Classes Begin (2nd 4-Wk)
June 23	Tuesday	Last Day To Add A Class (2nd 4-Wk)*
June 24	Wednesday	Last Day For A Partial Refund/Last Day To Drop With No Transcript Grade/Census Date (2nd 4-Wk)
June 29-July 2	Mon-Thurs	Summer Break (College Open-No CU Classes)
July 3	Friday	Independence Day Holiday (College Closed)
July 13	Monday	Last Day To Withdraw With “W” Grade (8-Wk)
July 20	Monday	Last Day To Withdraw With “W” Grade (2nd 4-Wk)
July 27	Monday	Curriculum Classes End (8-Wk & 2nd 4-Wk)

**Instructor permission is required to add a class beyond this date. See “Drop and Add” policy.*

THE COLLEGE ADMINISTRATION

Dr. Rachel Desmarais ..... President
Dr. Levy Brown .....Vice President of Learning, Student Engagement and Success
Steven Graham ..... Vice President of Finance and Operations
Dr. Ken Lewis .....Vice President of Institutional Research and Technology
Vacant..... Vice President of Workforce and Community Engagement

BOARD OF TRUSTEES

Danny W. Wright .....Chair
Xavier L. Wortham ..... Vice Chair
Doris Terry Williams, Ed.D. ..... Secretary

Deborah F. Brown .....Vance County
Deborah M. Butler..... Granville County
Andrea L. Harris .....Vance County
Barbara Cates Harris..... Granville County
Jennifer P. Hester .....Vance County
Dorwin L. Howard, Sr. ..... Granville County
Abdul Sm Rasheed.....Vance County
Donald C. Seifert, Sr. .....Vance County
Sara C. Wester.....Vance County
Dr. Doris Terry Williams .....Vance County
Xavier L. Wortham..... Granville County
Danny W. Wright .....Vance County
Jennifer Pierce.....Warren County Liaison
President , Student Government Association.....Student Representative

COLLEGE HISTORY

Vance-Granville Community College was founded by the North Carolina General Assembly as Vance County Technical Institute in 1969.

After offering classes in various community locations, VCTI officially moved into renovated quarters of the former Maria Parham Hospital building near downtown Henderson in January 1970 and began offering extension classes. By the fall of that year, eight vocational and technical courses were added to the curriculum.

During the ensuing year, VCTI experienced a phenomenal growth in enrollment, and the need for larger, more permanent facilities became increasingly evident. The Board of Trustees requested that the Vance County Board of Commissioners hold a $2 million bond referendum for that purpose. Granville County representatives expressed interest in supporting a united effort between the counties to construct and maintain a new campus. A joint bond issue passed in 1972, and the name of the institution was changed to Vance-Granville Technical Institute.

Located midway between Henderson and Oxford alongside Interstate 85, the new campus consisting of four buildings opened in August 1976, just six weeks after the Legislature granted community college status, and the name of the College was changed to Vance-Granville Community College.

The College experienced such rapid growth that a fifth building was added in 1978, while the College service area was expanded to include Franklin County and a major portion of Warren County (VGCC was assigned responsibility for all of Warren County by the North Carolina Board of Community Colleges in 2001).

In 1981, the General Assembly funded a special appropriation for much-needed equipment for training purposes. That same year, seven new programs were added to the general curricula, resulting in record-breaking enrollments and the eventual opening of the first South Campus, a facility in southern Granville County.

VGCC reactivated its Endowment Fund Corporation in 1982 to seek contributions from the community for its scholarship program and other support for the College. The fund at that time held approximately $15,000, but since then has received gifts of more than $7 million. Over 9,400 students have received scholarships through the Endowment Fund in recognition of their academic achievement.

In 1984, the College reached another plateau in its physical growth plan when it received $1.1 million in construction funds from the General Assembly. These funds supported a new Student Admissions/Skills Training Center, built in 1985-1986 on the Main Campus; a new, permanent South Campus complex in Granville County; and a new campus in Warren County. Both campuses were completed in 1988.

With the opening of new entrance and exit ramps off Interstate 85 in 1988, improved access to the Main Campus resulted in bringing the College closer to its students as well as enhancing its visibility. VGCC met still another long-range goal in 1989 with the construction of a $2 million Small Business/Civic Center on the Main Campus.

Significant growth in the 1980s underscored VGCC's ongoing efforts in the 1990s to serve area citizens with new and improved educational opportunities that included the opening of a new campus in Franklin County in 1991.

The year 1993 brought more good news for the College's growth plans, as North Carolina voters passed a $200 million Community College Bond Referendum. VGCC's share of the monies, $4.2 million, was earmarked for a

variety of construction and renovation projects. Part of the funds supported the construction of a new classroom/day care building, completed in the summer of 1996 on Main Campus. Other funds helped with construction, renovation and expansion needs at the other three campuses.

In 2000, growth plans received a significant boost as North Carolina voters passed a Higher Education Facilities bond referendum, from which VGCC received $17.1 million over a six-year period for new construction and renovations at all four campuses. The first money from these funds was used for the construction of a new three-story Technology, Occupational Extension and Basic Skills building, completed on Main Campus in September 2003. The largest of all the College's facilities, the structure houses classrooms and labs for curriculum programs, Continuing Education, the Small Business Center and Basic Skills. The Student Services Building was also expanded to provide better service to students and to provide space for a lab for the Bioprocess Technology program, which began in Fall Semester 2005.

This expansion of Vance-Granville's total physical plant and equipment has helped accommodate a larger student enrollment. During 2017-2018, the College served more than 11,000 curriculum and extension students. Consistent with the structural and enrollment growth of the College has been its increase in curriculum program offerings. To keep up with changing economic demands, several new areas of study – in fields including information technology, culinary arts, supply chain management, paralegal, histotechnology, and health and human services – were added during the first two decades of the 21st century. Meanwhile, the College has expanded both its online course offerings and partnerships that allow high school students to earn college credits. Between 2008 and 2010, VGCC opened four Early College high schools -- one at each VGCC campus -- in partnership with local public school systems, becoming the first community college in the United States to collaborate on four such high schools. The college now offers six academic programs completely online.

VGCC has benefitted from success with grants as well as generous financial support from donors. In 2013, VGCC received a Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant worth more than $1.75 million from the U.S. Department of Labor, as part of the new Southeastern Economic and Education Leadership Consortium. The award is the single largest competitive grant award received in Vance-Granville's history. In 2016, Vance-Granville was named a recipient of a $1 million grant from the U.S. Department of Labor as part of a consortium with three other North Carolina community colleges.

Including the TAACCCT and TechHire grants, VGCC's Grants Office surpassed $6 million in funding to support students during the 2016-2017 fiscal year. In its first four years, the Grants Office secured 37 grants. In June 2017, Vance-Granville made the announcement of an in-kind software grant from Siemens PLM Software, with a commercial value of $31 million, the largest such grant in the history of the college.

The college's Endowment Fund has continued to enjoy significant growth. A $1.6 million bequest to the college from the estate of a decorated World War II pilot in 2016 helped the college establish the VanGuarantee need-based scholarship program, which is designed to cover tuition, student fees and textbooks for eligible students whose financial needs are unmet by federal financial aid and other means of support. The new program was recognized by U.S. Education Secretary John B. King Jr. and leaders from the College Promise Campaign.

From 2015 through 2018, VGCC's annual Endowment Fund Golf Tournament generated more than $100,000 each year to set new records as the highest-grossing golf tournaments in the fund's history.

The Main Campus of Vance-Granville Community College is located midway between Oxford and Henderson on an 83-acre tract of land on the east side of Poplar Creek Road off Interstate 85. The original Main Campus consists of nine buildings, including a Civic Center, totaling 249,320 square feet.

In July 2016, VGCC expanded the campus with the renovation of a facility, Building 10, that houses classrooms for workforce training. The 12,800-square-foot facility is located on a 21-acre tract on the west side of Poplar Creek Road across from the main entrance of the Main Campus.

The College also offers classes at three other campuses in the four-county service area: South Campus, between Butner and Creedmoor in southern Granville County; Warren County Campus, in downtown Warrenton; and Franklin County Campus, west of Louisburg.

Since their formal dedication in the fall of 1988, both South Campus and Warren County Campus have been renovated, enlarged and improved to accommodate a growing number of students. South Campus consists of one building of 49,175 square feet, including a major two-story addition completed in January 2007. Warren County Campus today includes four buildings totaling 29,505 square feet, the most recent addition being a classroom building that opened in January 2005.

Franklin County Campus, which first opened its doors to students in 1991, shared space in a local government building before moving in 1998 to its permanent new home outside Louisburg. The campus added two structures in 2001: the Biotechnology Lab/classroom building and a multipurpose facility. The completion of a two-story building in 2006 gave the campus five buildings, totaling 62,639 square feet.

Seven people have served as president of the College since it was established: Dr. Donald R. Mohorn (1969-1979), Dr. Thomas B. Carroll (1979-1980), Dr. Benjamin F. Currin (1981-Dec. 31, 1998), Robert A. Miller (Feb. 1, 1999-Sept. 2004), Dr. Randy Parker (Sept. 2004-Aug. 2011), Dr. Stelfanie Williams (Feb. 2012-Aug. 2018) and Dr. Rachel Desmarais (Jan. 2019-present).

In 2016, Dr. Currin was the recipient of the most prestigious award given by the State Board of Community Colleges, the I.E. Ready Award for meritorious service. Only one other VGCC leader has received that award: John Trammell Church Sr., then chairman of the Board of Trustees, in 1998.

In 2018, Dr. Williams received the North Carolina Community College System President of the Year Award from the State Board.

Two VGCC instructors have received the North Carolina Community College System Excellence in Teaching Award, the highest honor for an educator in the 58-college system: Dr. Nannette S. Henderson, chair of the science department, in 1987; and Marian C. Dillahunt-Andrews, instructor of developmental English and reading, in 2011.

VISION

Vance-Granville Community College will be a catalyst in developing strong communities where everyone experiences a fulfilling quality of life.

MISSION

Vance-Granville Community College educates, inspires, and supports a diverse community of learners to achieve professional and personal success.

VALUES

Teaching & Learning - We value learning for all, providing quality instruction in a supportive environment aligned with community and workforce needs of today and tomorrow.

Respect - We value a climate where employees, students, and community members feel accepted and meaningfully involved in a common cause. We recognize that we are interdependent and will demonstrate respect for one another.

Community - We value positive and supportive relationships among the faculty, staff, and students. We strive to be a proactive partner in our community.

Communication - We value decision making through broad-based respectful team work and effective dialog.

GOALS

Educational Excellence from Access to Success

1.1 Increase student achievement through student-centered teaching.
1.2 Increase student completion through effective academic advising.
1.3 Facilitate college growth.
1.4 Cultivate a college-wide culture of support for a diverse community of learners.
1.5 Provide resources and experiences to empower students and prepare them for work or higher education.

An ***Organizational Culture*** of Quality, Cooperation, and Engagement

2.1 Recruit and hire exceptional employees.
2.2 Retain qualified employees.
2.3 Foster participation in meaningful professional development opportunities.
2.4 Enhance open communication.
2.5 Develop a campus community valuing health, safety, and quality of life opportunities.

A Learning Community of ***Continuous Improvement***

3.1 Develop a culture that prioritizes individualized service to students.
3.2 Develop a culture of continuous quality improvement and best practices.
3.3 Institute leadership development that supports and empowers all employees.

One College Experience

4.1 Enhance support services.
4.2 Foster student and employee engagement in college life.
4.3 Partner with community organizations to support the college mission.
4.4 Improve, maintain, and utilize adequate technology.

Institutional Stewardship: Securing and Sustaining Our Resources

5.1 Secure new and innovative resources to support institutional goals.
5.2 Implement risk assessment and management at the college.
5.3 Advance environmentally-friendly practices at the college.

OPEN DOOR PHILOSOPHY

Vance-Granville Community College, through its open door philosophy, is committed to serving all individuals who seek knowledge or new skills to improve their quality of life. This open door philosophy was described by W. Dallas Herring, the "father" of the North Carolina Community College System, in 1964.

The only valid philosophy for North Carolina is the philosophy of total education, a belief in the incomparable worth of all human beings, whose claims upon the State are equal before the law and equal before the bar of public opinion; whose talents (however great or however limited or however different from the traditional), the State needs and must develop to the fullest possible degree. That is why the doors to the institutions in North Carolina's System of Community Colleges must never be closed to anyone of suitable age who can learn what they teach. We must take the people where they are and carry them as far as they can go within the assigned function of the system. If they cannot read, then we will simply teach them to read and make them proud of their achievement. If they did not finish high school but have a mind to do it, then we will offer them a high school education at a time and in a place convenient to them and at a price within their reach. If their talent is technical or vocational, then we will simply offer them instruction, whatever the field, however complex or however simple, that will provide them with the knowledge and the skill they can sell in the marketplaces of our State, and thereby contribute to its scientific and industrial growth. If their needs are in the great tradition of liberal education, then we will simply provide them the instruction, extending through two years of standard college work, which will enable them to go to the University or to senior college and on into life in numbers unheard of before in North Carolina. If their needs are for cultural advancement, intellectual growth or civic understanding, then we will simply make available to them the wisdom of the ages and the enlightenment of our times and help them to maturity.

-W.D. Herring, 1964

Performance Measures

Since 1999, the North Carolina Board of Community Colleges has adopted performance measures for accountability. The list of performance measures focuses primarily on student success and serves as one of the college's accountability tools.

In 2010, President Scott Ralls appointed members of a Performance Measures Committee to review the current performance measures and recommend changes to the State Board of Community Colleges. These changes were approved by the State Board in 2011 and the General Assembly in 2012. The Performance Measures Committee was established to develop new performance-based student success measures to go in effect in 2013. During the development of the these new measures, it was determined that it was important to establish a three-year review process to ensure the measures and methods for evaluating colleges were current and remained focused on improving student success. A Performance Measures Adjustment Committee was appointed to review the current set of measures and recommend deletions, revisions, and additions.

The chart below includes each of the seven current performance measures presented to the State Board in March 2015, the system-wide "excellence level" and "baseline" for each measure (based on the prior three years of historical data), the community college system's performance as a whole, and VGCC's performance for that measure. These measures were approved by the State Board and adopted by the General Assembly in 2016 through Section 10.1 of S.L2016-94.

The information listed is the most recent data available. Additional information on performance measures and other accountability factors is available in Vance-Granville Community College's Office of Planning and Research.

NCCCS PERFORMANCE MEASURES (Reporting Year 2019)

Performance Measures	System Excellence Level	System Baseline	System Total %	VGCC Achievement
A - Basic Skills Progress	50.6%	24.2%	39.9%	39.6%
B - Credit English Success	66.6%	40.1%	61.7%	67.4%
C - Credit Math Success	46.2%	19.5%	41.5%	31.8%
D - First Year Progression	71.9%	56.6%	67.2%	68.2%
E - Curriculum Completion Rate	52.7%	34.1%	47.6%	43.4%
F - Licensure Passing Rate Index	1.07	0.79	1.00	0.90
*Less than 5 students at Vance-Granville Community College took this exam during the year reported				
BLET				1.06
Detention Officer				*
Cosmetology				0.97
Cosmetology Apprentice				1.00
Cosmetology Instructor				*
Manicurist				*
EMT				1.18
EMT-I				*
EMT-P				0.74
Practical Nursing				0.84
Registered Nursing				0.98
Radiography				0.96
G - College Transfer Performance	89.4%	74.4%	85.9%	88.3%

Source: North Carolina Community College System website: *www.nccommunitycollege.edu*. See State Performance Measures for Student Success Report for detailed analysis of this data & methodologies.

VISITORS

Visitors are always welcome at Vance-Granville Community College. Members of the Admissions Office or campus deans will conduct campus tours for individuals or groups as desired. Please call the Director of Admissions for an appointment.

Inquiries about the College and its programs should be directed to the Director of Admissions, Dean of Student Access & Support or the Dean of Continuing Education & College+Career Readiness.

Visitors are not permitted to attend classes or contact students on campus without permission from the Dean of Student Access & Support, the Dean of Continuing Education & College+Career Readiness, or the campus deans at the Franklin, South, and Warren county campuses.

PUBLIC COMPLAINT PROCEDURES

Members of the public may register complaints by forwarding a signed, written statement to the Office of the President, Vance-Granville Community College, PO Box 917, Henderson, North Carolina 27536. Vance-Granville Community College will consider complaints that are in writing; however, complaints that are anonymous, or sent electronically or through facsimile transmission may not be considered. The President, or the President's designee, shall investigate the complaint. The investigating individual may require further information from the complainant and may seek information from appropriate college offices, as needed, to respond to the complaint. The investigating individual, if not the President, shall make a written report to the President of his/her findings, and the President shall respond to the complaint. A log of all written complaints along with all materials and reports shall be maintained on file in the Office of the President for an indefinite period of time.

DISCLOSURE AND CONSUMER INFORMATION

The Higher Education Opportunity Act of 2008 (HEOA) contains numerous federal reporting and disclosure requirements for information from various administrative areas of higher education institutions.

In order to make this information readily available to the public, Vance-Granville Community College has created an information page at *www.vgcc.edu/about-vgcc/consumer-information* which is designed to provide quick access to this data. Available information includes general college information; student achievement and performance measures; financial aid, health, security and fire safety; legal information and policies; student life, athletics and student services; voter registration; contacts; and Title IX. Gainful Employment programs and disclosures are also included. Questions may be directed to the Vice President of Learning, Student Engagement & Success.

EMERGENCY INFORMATION

If an emergency arises, students should inform the nearest college employee. First aid equipment is located in key locations and shops throughout the Main Campus and satellite campuses. When an emergency exists that requires treatment beyond simple first aid, the nearest rescue unit will be notified. All emergency cases will be referred to the nearest hospital for treatment. Any expense for medical assistance will be the responsibility of the injured individual and his/her family.

The right to call for outside medical assistance in medical emergencies will be left to the judgment of the College staff member present at the scene of the emergency.

ID CARDS

All students enrolled in curriculum classes will be issued ID cards at the beginning of his or her initial enrollment.

Curriculum students should have their valid student ID at all times while on campus and be able to provide their ID when requested by VGCC staff or security personnel. There is a replacement cost to reissue lost or damaged ID cards.

INCLEMENT WEATHER

Should it appear that adverse weather or other factors would necessitate closing of Vance-Granville Community College, the President, or the President's representative, shall make the final decision. Classes missed as the result of the closing of the College due to adverse weather or other factors shall be made up using a method to be determined by the President of the College.

Notice of the College closing will be made on the College's website at *www.vgcc.edu*, on the College's telephone announcement at (252) 492-2061, and through area media and social media outlets.

PHOTO USAGE STATEMENT

Vance-Granville Community College reserves the right to make photographs, video, motion pictures, and electronic images of students and others on the college's campuses and to use those images for news, marketing/advertising and promotional purposes.

All photographs are the exclusive property of Vance-Granville Community College and may be edited. Images may also be shared with the North Carolina Community College System Office and others. Objection to the use of an individual's image in the manner stated above must be made in writing to the Director of Marketing.