



North Carolina Residency Determination Service (RDS) Adult Students

A. WHY RDS:

QUALIFY FOR In-state TUITION at NC public colleges and universities
BE ELIGIBLE FOR NC state GRANT consideration at all NC colleges and universities

B. DO RDS FIRST:

BEFORE College Admission Applications
ON YOUR OWN If 24 or older
WITH Your parent/legal guardian (in most cases)
OR PROVE You are financially independent

C. GO TO RDS at www.ncresidency.org

STEP 1 **LOGIN** to RDS with **CFNC** User Name and Password
STEP 2 **UPDATE** your Profile (**BE ACCURATE – SSN and Date of Birth are critical**)
STEP 3 **RDS Online Interview** with parent/legal guardian (if you need their information)

- social security numbers (or other identifiable number)
- tax return information, vehicle registration, and driver’s license
- voter registration and other information about residency in North Carolina

STEP 4 **UPLOAD** documents (RDS tells you if you need documents – not everyone does)

D. REMEMBER:

BE ACCURATE Mistakes cause BIG problems
FINISH **RDS Online Interview** cancelled, if NOT complete in 25 days
DON’T GUESS RDS checks answers with NC State Agencies
Guessing = **NON-resident**
SUBMIT DOCS RDS shows if you need documents and which ones – not everyone does
UPLOAD or send to RDS
NOT done without required documents (you have 25 days)

E. RDS STATUS SCREEN – when you finish, you see:

YOUR RCN Residency Certification Number (unique identifier never changes)
CLASSIFICATION “Resident” or “Non-Resident” AND “In-State” or “Out-of-State” tuition
DOCUMENTS 20% of students required to submit documents
RDS shows if you need documents and which ones – NOT everyone does
NOT done without required documents (you have 25 days)

F. DON’T AGREE with your determination?

Review your status at RDS. Login at www.NCresidency.org
RECONSIDERATION to correct or enter additional information
APPEAL to provide special information -- you have **10 days to request**
Call RDS toll-free: **844-319-3640**

G. NEXT -- DO YOUR COLLEGE ADMISSION APPLICATION(S):

Go to CFNC.org APP HUB (RCN prefills on CFNC applications)
Go to college website (enter RCN when asked)