

# **STUDENT RESOURCES**

## **CHILD CARE SERVICES**

The College operates full-time Child Care Centers on its Main Campus and Franklin County Campus as training laboratories for the Early Childhood Associate program.

The Main Campus center maintains a Five-Star License with the State of North Carolina. One to five-year-old children of students, staff, and others are eligible for admittance.

The center at Franklin County Campus also maintains a Five-Star License with the State of North Carolina and is for two- to five-year-old children.

The Main Campus and Franklin County Campus Centers open at 7:30 a.m. and close at 5:30 p.m. Breakfast, lunch, and snacks are served. Full-time students at Vance-Granville Community College are encouraged to use this resource for placement of their children.

Parents who are interested in placing their children at either of the VGCC child care facilities should contact the child care manager at the campus at which they wish to enroll. Because of the high demand for child care services depending on the age group, a waiting list for enrollment is maintained at both facilities.

## **CONFIDENTIALITY STATEMENT**

All documentation provided will be strictly confidential. No information, except as provided by law, will be released to anyone, including parents, without the student's written consent.

## **HEALTH SERVICES**

Since Vance-Granville is a commuter institution, the College maintains no health facilities other than first aid supplies. The responsibility for medical services rests with the student and his/her parents or guardian.

Students may purchase a major medical insurance plan available through <http://www.studentccsi.com/>.

## **HOUSING**

The College does not have dormitory facilities, nor does it assume any responsibility for student housing. If a student attending Vance-Granville Community College must secure housing, it will be his/her responsibility to investigate possible sources and make the necessary financial arrangements. The student is urged to do this well in advance of his/her anticipated enrollment date.

## **LIBRARY SERVICES**

Library Services provides reference and instructional support, print and non-print media, audio-visual equipment, online databases, Internet access, and supports distance education with remote access to resources and services. Students can find information in their field of study as well as general interest material and can benefit from interlibrary loan agreements. Library Services staff provide information literacy classes, and individual instruction is available as needed.

In addition to providing information resources, Library Services offers students a variety of other services, including places for quiet or group study and access to computers, printers, and copiers.

In order to check out materials or use computers, students must obtain a library card by completing an information form, providing their student ID, and signing a statement agreeing to Library Services procedures. For additional information please visit the VGCC website.

## **OPEN COMPUTER LABS**

Each campus has an open computer lab where students may use computers to complete course assignments or to practice skills. Software is provided that will allow students to write papers, work on spreadsheets, create presentations, and do Internet research. Lab technicians are available to assist students. In order to use the lab, students must fill out a card each semester signed by an instructor, must sign a statement agreeing to follow the lab rules, and must sign in and out each time they use the lab.

## ORGANIZATIONS AND ACTIVITIES

The College encourages student participation in student organizations and activities. Although student activities are viewed as secondary to the purpose of academic preparation, they are, nevertheless, an important part of student growth and development.

The student activities program is designed to provide a variety of meaningful educational, cultural, and social experiences. The program may include student government, publications, departmental clubs, and special interest groups. For additional information, visit the VGCC website at <http://www.vgcc.edu/saa>.

### **Ambassador Program**

The Ambassador Program is composed of a group of students from various program areas who have been nominated by the faculty and selected by a committee for their academic achievement, leadership potential, and vocational promise. Those selected are given specialized leadership training designed to be useful well beyond their graduation. These student leaders represent the College at special events on campus as well as in the community for a term of one year. Ambassadors host campus activities, conduct campus tours, speak to community groups, assist with registration/orientation, and participate in endowment fund activities. VGCC student ambassadors are provided special apparel that identifies them as leaders, a financial award, and the opportunity to meet community, elected, and business leaders throughout the region. The Ambassadors meet regularly for leadership development and planning purposes. *For more information on the Ambassador Program, contact the Office of Student Activities and Athletics.*

### **Athletics**

VGCC participates in the National Junior College Athletic Association (NJCAA) Intercollegiate Athletics in men's basketball and women's volleyball. Interested students should contact the Office of Student Activities and Athletics. For more information, visit the VGCC website at <http://athletics.vgcc.edu>.

### **Clubs**

The VGCC Student Government Association sponsors clubs that support the academic mission of the college. A faculty or staff advisor is required by the administration for each student group and organization. All organizations must be chartered and approved by the Student Government Association and the College President. Should a sufficient number of students desire a particular college activity, they may petition the Student Government for official recognition. All campus organizations are prohibited from discrimination according to race, creed, color, sex, age, or disability. For more information, contact the Office of Student Activities & Athletics or visit the VGCC website at <http://www.vgcc.edu/saa>.

### **Minority Male Mentoring Program**

The Minority Male Mentoring Program (3MP) is an empowering and engaging program that provides male students with support and guidance. 3MP helps male students in acquiring the confidence, resources and skills needed to succeed academically and socially at Vance-Granville Community College.

Incoming male students are invited to join the Minority Male Mentoring Program (3MP). Any male student that joins 3MP is known as a Mentee and is assigned a coach. Mentees participate in regular meetings that feature a speaker and/or a workshop on an academic topic or life skills. Mentees voluntarily participate in workshops, activities and programs that encourage student leadership. For more information, visit the VGCC website at <http://www.vgcc.edu/MaleMentoring/index>

### **Phi Theta Kappa**

The purpose of the Alpha Sigma Chi chapter of Phi Theta Kappa is to recognize and encourage scholarship among two-year college students. The society provides opportunity for the development of leadership and service, an intellectual climate for exchange of ideas and ideals, lively fellowship for scholars, and stimulation of interest in continuing academic excellence.

Membership is by invitation only. Students must be enrolled in a regionally accredited institution offering an associate degree program, have completed at least 12 hours of course work leading to an associate degree, have a grade point average of 3.5 (3.75 for part-time students), and enjoy full rights of citizenship. Members are inducted during spring semester only and must meet all criteria at the time of induction. *For more information, contact the Office of Student Activities & Athletics or visit the VGCC website <http://www.vgcc.edu/saa>.*

### **Student Government Association (SGA)**

The SGA is designed to promote the general welfare of the College in a democratic fashion and to facilitate communication among the student body, the faculty, and the administration. Student government provides a means through which students can promote interest in student activities both on and off campus. Representatives are elected both by academic departments and by student organizations. *For more information, contact Office of Student Activities & Athletics or visit the VGCC website at <http://www.vgcc.edu/saa>.*

### **PARKING**

All campus students are required to obtain, and properly display, a parking permit. Parking permits and campus parking rules and regulations are available during registration at the Business Office.

Vance-Granville's campuses have paved, well-lighted parking areas. On Main Campus, short-term parking for visitors is available in front of Building 1 and across from Building 8. Visitors are required to have a temporary parking permit displayed on their vehicle's dashboard. Temporary parking permits may be obtained from the receptionist in Building 1.

The institution provides parking spaces for persons with disabilities in a number of locations on all campuses. All parking lots are equipped with ramps that make the institution accessible to those persons with disabilities. Eligibility for such a parking space generally requires display of the proper license plate or placard from the North Carolina Division of Motor Vehicles indicating the driver's disabilities. However, all persons displaying a handicap placard must be in possession of the corresponding DMV registration card. (See Student Code of Conduct, Policies and Procedures for rules on parking.)

### **STUDENT HANDBOOK**

A student handbook is prepared by each of the academic departments of the College. The handbook is a guide for students in acquainting themselves with their specific program by providing the student with additional information not available in this catalog. Copies are issued during orientation and are available in the academic departments and counseling offices or from campus deans. It is the responsibility of each student to know the contents in order to ensure his or her success at VGCC. These handbooks are also available online at the Academics webpages.

### **TESTING CENTERS**

VGCC's Main, South, and Franklin Campuses all have approved Pearson VUE Testing Centers. These testing centers accommodate all VGCC testing requirements and may provide proctoring services by appointment for a nominal fee. Warren County Campus provides limited testing options including placement testing for curriculum classes. *For contact information and directions, please visit our website at <http://www.vgcc.edu/testingcenter/locations>.*