

Appendix D: Agreement Template

College Name and Contact Person:

Vance-Granville Community College-Dr. Angela R. Ballentine

LSAU or High School and Contact Person:

Dr. Norman Shearin with Vance County Schools

Agreement Year:

FY: 2009-2010

HUSKINS COOPERATIVE PROGRAM AGREEMENT

This agreement between the Board of Trustees of a North Carolina Community College and a Board of Education of a North Carolina Public or Private School System or High School is to establish a joint program of college credit courses for qualified high school students in accordance with NC General Statutes 115D-20(4), 23 NCAC 2C. 0305 and, NC Community College State Board approved policies and procedures, and applicable North Carolina Community College System Office numbered memoranda.

Statement of Purpose(s)

The purpose of this agreement is to provide curriculum courses to Vance County Schools student population that can be used as high school elective credit as well as college credit at the community college level. The college will extend course offerings to high school students that are not otherwise available.

Criteria for selecting students

The “qualified high school student” must be in grades 9-12, have good academic standing, meet the college’s Placement Test requirements and benefit from advanced level instruction.

Courses to be offered

Prefix/No.	Course title	Class	Lab	Credit	Est. Enrollment	Class Location
✓ ACA-115	Success & Study Skills	0	2	1	20	VGCC Online
✓ ART-111	Art Appreciation	3	0	3	20	VGCC Online
✓ CIS-110	Introduction to Computers	2	2	3	20	VGCC Online
✓ CUL-110	Sanitation & Safety	2	0	2	20	Northern Vance High School

✓ CUL-110A	Sanitation & Safety Lab	0	2	1	20	Northern Vance High School
✓ CUL-130	Menu Design	2	0	2	20	Northern Vance High School
✓ ECO-251	Principles of Microeconomics	3	0	3	20	VGCC Online
✓ ECO-252	Principles of Macroeconomics	3	0	3	20	VGCC Online
✓ HIS-121	Western Civilization I	3	0	3	20	VGCC Online
✓ HRM-110	Introduction to Hospitality	2	0	2	20	Northern Vance High School
✓ MAT-151	Statistics I	3	0	3	20	VGCC Online
✓ MAT-161	College Algebra	3	0	3	20	VGCC Online
✓ PSY-150	General Psychology	3	0	3	20	VGCC Online
✓ SOC-210	Introduction to Sociology	3	0	3	20	VGCC Online

Cost for college textbooks and other fees: (Statement must include who is responsible for these costs/fees)

All textbooks for classes will be purchased by the school system or students. Vance-Granville Community College will provide facility space for classes at the Main Campus if space is not available at the high school. Cosmetology supplies with the exception of mannequins (to be purchased by students) will be provided by Vance-Granville Community College.

Note: Cooperative Agreement instructors are employed by Vance-Granville Community College and are under the direct supervision of program heads at the college. The high school will be responsible for providing any accommodations needed for high school students. Students will be held to disciplinary actions of the college as well as the high school and will be held to the college's attendance policies.

Evaluation methods and measures: (Statement must include the process for planning and conducting the annual evaluation)

Instructors and class content will be evaluated through a survey by students two times per year (once per semester). Program Heads will do an in-class observation evaluation at least once per year.

Stated provisions for termination and/or renewal of this agreement:

This is to certify that this Huskins Cooperative Agreement has been developed in accordance with the operating procedures for enrollment of high school students in community college courses; and, all student and course eligibility criteria have been met in accordance with General Statute 115-D-20(4), 23 NCAC 2C. 0305, North Carolina State Board of Community Colleges approved policies and procedures, applicable North Carolina Community College System guidelines and numbered memoranda. Furthermore, this is to certify that all courses shall be taught at the college level, using college level textbooks and course materials.

Supplant Statement:

I certify that all courses delivered, as part of this agreement do not duplicate or substitute for high school courses that are currently being offered at any high school in the Local School Administrative Unit (LSAU), or have not been terminated for a period of less than one academic year.

Norman Shearin 6/19/09
Superintendent of LSAU or Non-public Governing Body Date

Approval:

Norman Shearin 5/10/09
Superintendent of LSAU or Non-public Governing Body Date

Lambert Parker 5/18/2009
President of Community College Date

Delores A. Parker 6/29/09
Senior Vice President and Chief Academic Officer Date
North Carolina Community College System