



PRACTICAL NURSING

ADMISSION POLICY

Students are admitted to the Practical Nursing Program (D45660) in accordance with policies set by Vance-Granville Community College. Each applicant is required to meet the minimum admission eligibility requirements as set by the College.

Meeting minimum eligibility requirements does not guarantee admission into the program, only an opportunity for consideration. Completion of the Vance-Granville Community College Practical Nursing Program does not guarantee success in passing the National Council Licensure Exam (NCLEX-PN).

Vance-Granville cautions applicants that the North Carolina Board of Nursing, on its licensure application form, asks the following question: “**Have you ever been convicted of a misdemeanor or felony (excluding a minor traffic violation)?**” The North Carolina Board of Nursing reserves the right to deny the issuance of a license based on past criminal behavior. Applicants for initial licensure in North Carolina must have a criminal background check. The mandatory background check applies to licensure by examination and endorsement.

The selection process for this program is three steps. Eligibility requirements (Step I) must be met before consideration for the Practical Nursing Program. (Step II) Is determination of points a student is awarded based on the criteria listed. (Step III) Acceptance status is determined April 1, 2010.

The application deadline for Fall 2010 is January 15, 2010. The primary selection date will be April 1, 2010. Applications will continue to be processed only if the program has not reached capacity.

Note: Updates and information for Allied Health Programs will be posted at www.vgcc.edu — link onto Campus Cruiser — Pre-Health News or call (252) 738-3343.

Step I: Eligibility Requirements

1. Submission of a completed “Application for Admission” to the VGCC Admissions Office. The application must indicate Practical Nursing or P.N. as your desired program of study and be **received** in the admissions office between the dates of March 1, 2009 and January 15, 2010. We do not recognize postmarks.
2. Receipt by the Admissions Office of the official records of high school graduation or equivalency and all post secondary transcripts. Adult High School and GED graduates must still submit official transcripts.
3. (a) Completion of either the ASSET or COMPASS Placement Test as scheduled by Student Affairs, with scores that must meet the requirements designated by the college for admission to ENG 111, MAT 80 and exemption from RED 90.

OR

(b) SAT*	Verbal.....500	ACT*	Read.....19
	Math..... 500		Math..... 19
	Writing..... 500		Eng..... 19

*Only if scores are less than 5 years old at the the time of application.

OR

(c) College Transfer or equivalent course with a minimum grade of “C” or better.

OR

- (d) Successful completion of the following developmental courses: ENG 90, RED 90, Mat 70
4. Evidence of successful completion of high school or basic post secondary chemistry and biology course with a grade of “C” or better.
5. Successful completion of the computer competency exam offered to nursing students.
6. A grade of “C” or better is required on all general education and related courses and a cumulative (program

specific) GPA of 2.5 or higher on related courses in order to be accepted into the Practical Nursing Program. Eligible college credit which was completed over ten (10) years prior to the semester in which the student is admitted will not be transferable unless the applicant has completed that coursework as part of a completed associate degree or higher. **BIO courses will only transfer if less than five (5) years old from most recent date of application.**

7. The TEAS exam must be completed before April 1, 2010 so that the results can be used in the point's allocation formula. A student will be allowed to take the TEAS a maximum of three (3) times total. A fee of \$25.00 will be charged for retests. All TEAS exams are administered only on the main campus and only on specified dates during the months of January, February, March, June, September and October. Make appointments with your advisor. The TEAS study guide may be purchased in the bookstore.

Step II: Admission Point Allocation

A points allocation formula will be used to rank students for admission utilizing the highest Composite TEAS score, BIO 155 grade, GED/ADHS/HS QPA rank, and county of residence. The students with the highest ranking will be eligible for admission.

Step III: Status Assignment

- Accepted (pending completion of items on page 3, *IMPORTANT (A. 1-4)*)
- Not Accepted
- Status letters will be sent.

- NOTES:**
- (1) Any applicant not admitted into the program this year must reapply for entry into the P.N. program the next year if interested.
 - (2) It is mandatory for a student to inform the Admissions Office of any changes occurring since the date of application in order for corrections to be made on the selection sheet (phone #, address, ect.) VGCC will not be responsible for any letters not delivered.
 - (3) When there is a tie in total points, the date of the most recent application will be used.
 - (4) **Transfer and returning students**
Transfer students must submit an official transcript and may need to provide syllabi for transfer courses. NUR 117 (Pharmacology) is only offered in the fall semester and must be taken then if needed. In order to receive credit for nursing courses, one must transfer credit from an approved school of nursing within three (3) years of completion. Returning students, if accepted, will enter at the semester in which they left, unless a curriculum change mandates retaking a course. All advanced placement (transfer or returning) must have a GPA of 2.5 (program specific) or greater to be considered for admission.
 - (5) During the admissions process, every student's GPA (program specific) must remain at or above 2.5. After acceptance into the program, a grade of "C" or better is required for all general education classes and a grade of "B" or better for all NUR classes.
 - (6) All indebtedness to the college must be paid in full to be considered for the P.N. program.
 - (7) Applicants who have been admitted to the nursing program two times will not be considered for readmission into the respective nursing program. An admission is defined as an applicant who completed Step III as an accepted student and did not decline before May 1.
 - (8) Completion of all requirements and steps for admission does not guarantee admission into the nursing program.

— IMPORTANT —

- A. If accepted into the Practical Nursing Program, the following four items must be completed and received by the Health Sciences administrative assistant no later than May 15. Failure to submit all four items by the deadline will forfeit your acceptance into the program.**
- 1. Submission of evidence of current Cardio-Pulmonary Resuscitation (CPR) certification, which includes infant, child, adult and the Heimlich Maneuver (Health Care Provider). Online courses not accepted.**
 - 2. Evidence of Health Insurance Coverage.**
 - 3. Completion of VGCC Medical form and physical exam. (Forms may be picked up from the Pre-Health Advisor)**
 - 4. Evidence of criminal background checks. See item "B" below.**

Students in the Practical Nursing Program at VGCC are responsible for keeping their medical information and CPR certification updated and current. This includes TB tests, TD booster, etc. Students must maintain health insurance coverage throughout the program. Any violation of these may result in dismissal from the program.

- B. Clinical sites may, at their discretion, require a drug screening and/or a criminal background check prior to allowing students into the clinical setting. (If required, any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation from the clinical assignment. In addition, certain criminal activity, as evident by a criminal background check, may also disqualify a student from clinical participation. Please be aware that failure to participate in a clinical assignment based on either the drug screening, or criminal background check will result in dismissal from the Practical Nursing Program.**

- C. If any clinical site refuses a student for clinical, the student will be dismissed from the program.**

Course Sequence for Practical Nursing Curriculum

<u>Course No.</u>	<u>Course Title</u>	<u>Lecture</u>	<u>Lab</u>	<u>Clinical</u>	<u>Credit</u>
FIRST SEMESTER (Fall)					
NUR 101	Practical Nursing I	7	6	6	11
BIO 106	Intro. To Anatomy/Physiology/Microbiology*	2	2	0	3
NUR 117	Pharmacology	1	3	0	2
BIO 155	Nutrition	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	TOTAL	13	11	6	19
SECOND SEMESTER (Spring)					
NUR 102	Practical Nursing II	8	0	12	12
ENG 111	Expository Writing	3	0	0	3
PSY 110	Life Span Development*	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	TOTAL	14	0	12	18
THIRD SEMESTER (Summer)					
NUR 103	Practical Nursing III	<u>6</u>	<u>0</u>	<u>12</u>	<u>10</u>
	TOTAL	6	0	12	10
TOTAL					47

* Any incoming student transferring a biology course from any other school must submit an official transcript. *Note: Any biology transfer course must have been completed within five years prior to the most recent application.* Students may substitute BIO 168 & 169 for BIO 106. Students may substitute PSY 241 for PSY 110.

All students admitted into the PN Program are expected to be available for the program as scheduled. The majority of classes, labs, and clinical assignments are offered during the day hours, Monday through Friday. However, due to instructor and clinical site availability, some students will be scheduled for a combination of evening and/or day classes and weekend clinical assignments. The proximity of the students' homes in regards in the distance traveled to the clinical site will not be a determining factor in the decision as to where a student will be placed for clinical. The final decision for clinical sites may not be available until the day classes start for the semester.

RISK HAZARDS/PHYSICAL JOB DEMANDS QUESTIONNAIRE

Practical Nursing

Activity	Never 0-5%	Rarely 5-10%	Sometimes 10-40%	Frequently 40-75%	Always 75-100%
Standing					X
Walking					X
Sitting				X	
Lifting — 10 lbs. maximum					X
20 lbs. max. up to 10 lbs. frequently					X
50 lbs. max. up to 25 lbs. frequently					X
100 lbs. max. up to 50 lbs. frequently					X
100 lbs., 50 lbs. or more frequently					X
Pushing/Pulling — 10 lbs. maximum					X
20 lbs. max. up to 10 lbs. frequently					X
50 lbs. max. up to 25 lbs. frequently					X
100 lbs. max. up to 50 lbs. frequently					X
100 lbs., 50 lbs. or more frequently					X
Climbing: Ladders					X
Stairs				X	
Other (list)					X
Balancing				X	
Stooping				X	
Kneeling		X			
Crouching				X	
Crawling					X
Twisting					X
Bending					X
Reaching: Overhead					X
In Front of Body					X
Handling					X
Fingering					X
Feeling					X
Talking: Ordinary					X
Other (Describe) Verbal Instructions					X
Hearing: Ordinary Conversation					X
Other Sounds (Describe) Pt. Sounds					X
Vision/Acuity: Near, 20 in. or less					X
Far, 20 ft. or more					X

OVER

Activity	Never 0-5%	Rarely 5-10%	Sometimes 10-40%	Frequently 40-75%	Always 75-100%
Depth Perception: 3-Dimensional Vision Distance Judgment					X
Sharpness of Vision/Focus					X
Color Vision					X
Field of Vision: Entire Scope of Vision/Peripheral					X
Environmental Conditions: Inside					X
Outside	X				
Both	X				
Dust	X				
Fumes	X				
Hazards: Bio-Hazardous Material					X
Blood and Body Fluids					X
Chemical Exposure					X
Chemotherapy					X
Electrical				X	
Infectious Diseases					X
Mechanical					X
Radiation					X
Sharps					X
Other (List/Describe)					
Frequency of Safety Goggle/Shield Usage				X	
Frequency of Glove Usage					X
List any other outstanding physical requirements not previously mentioned.					

Questions? Please contact:

**Admissions Office
Vance-Granville Community College
P.O. Box 917
Henderson, N.C. 27536
(252) 492-2061, ext. 3343
or
(252) 738-3343
www.vgcc.edu**

*Vance-Granville Community College is an equal opportunity, affirmative action institution.
The College serves all students regardless of race, creed, color, sex, national origin, or disabling conditions.*

*Vance-Granville Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools
(1866 Southern Lane, Decatur, Georgia, 30033-4097; Telephone number 404-679-4501) to award the associate degree.*