

LICENSED PRACTICAL NURSE TO ASSOCIATE DEGREE NURSE COMPLETION TRACK

ADMISSION POLICY

Students are admitted to the Licensed Practical Nurse to Associate Degree Nurse Completion Track in accordance with the policies set by Vance-Granville Community College. Each applicant is required to meet the minimum requirements as set by the College. Meeting minimum requirements does not guarantee admission into the program, only an opportunity for consideration. Completion of the Vance-Granville Community College Associate Degree Nursing Program does not guarantee success in passing the National Council Licensure Exam (NCLEX-RN).

Vance-Granville cautions that the North Carolina Board of Nursing, on its application form, asks the following question: “Have you ever been convicted of a misdemeanor or felony (excluding a minor traffic violation)?” The North Carolina Board of Nursing reserves the right to deny the issuance of a license based on past criminal behavior. Applicants for the initial licensure in North Carolina must have a criminal background check. The mandatory criminal background check applies to the licensure examination and endorsement.

The application period for the LPN to ADN Completion Track will be from Jan. 1, 2009-Dec. 31, 2009. Students applying must have proof of a valid Practical Nurse License and currently have worked in the field as a Practical Nurse for at least six months prior to admission.

All BIO-prefix classes must have been completed within five years prior to the most recent application to the College. All students must have a GPA of 2.5 (program specific) or higher to be considered for admission. All students must successfully complete the computer competency exam offered to nursing students to be considered for admission.

All students will take the ACEI Foundations Exam. A minimum of 80% decision score is required to be considered for the LPN to ADN Completion Track. The ACEI will be given only four times per year (scheduled by the pre-health counselor). A fee of \$60 will be charged. The test must be paid for and scheduled at least three weeks in advance of the actual test date. If a decision score of 80% is not reached, a student can apply for generic entry into the Associate Degree Nursing Program. All ACE tests are administered only on the main campus. Students may only take the ACE I Foundations test one time. Once the NLN ACE I Foundations Exam criteria are met, the student will take the TEAS entrance exam. The TEAS study guide may be purchased in the bookstore. The TEAS is offered only on the Main Campus six times per year. The student can only take the TEAS three times total.

A points allocation formula will be used to rank students for admission utilizing the highest Composite TEAS score, BIO 168 grade, GED/AHDS/HS QPA rank, and County of residence. The students with the highest ranking will be eligible for admission. In case of a tie, the date of application will be used to break the tie. All admissions are based on space available.

Note: Updates and information for Advanced Placement Programs will be posted at www.vgcc.edu – link onto Campus Cruiser – Pre-Health News or call (252) 738-3234.

Step 1

1. Submission of a completed "Application for Admission" to the VGCC Admissions Office. The application must indicate Licensed Practical Nurse to ADN Completion Track as your desired program of study.
2. Receipt by the Admissions Office of the official records of high school graduation or equivalency and all post secondary transcripts. Adult High School and GED graduates must still submit official high school transcripts.
3. (a) Completion of either the ASSET or COMPASS Placement Test as scheduled by Student Affairs, with scores that must meet the requirements designated by the college for admission to ENG 111, MAT 80, and exemption from RED 90.

OR

(b) SAT * Verbal.....	500	ACT* Reading.....	19	Eng.....	19
Math.....	500	Math.....	19		

*Only if scores are dated less than five (5) years at the time of application.

OR

(c) College transfer of equivalent course with a minimum grade of "C" or better.

OR

(d) Successful completion of the following developmental courses: ENG 90, RED 90, MAT 70

4. Evidence of successful completion of high school chemistry and biology with a "C" grade or better, or a basic post secondary chemistry and biology course completed with a "C" or better.
5. Evidence of successful completion of the computer competency exam offered to nursing students. Successful completion of CIS 110 or CIS 111 (or appropriate course work) would meet this requirement.
6. A grade of "C" or better is required on all general education and related courses in order to be accepted in the Associate Degree Nursing Program. Eligible college credit which was completed over ten years prior to the semester in which the student is admitted will not be transferable unless the applicant has completed that coursework as part of a completed Practical Nursing degree, Associate degree, or higher.

Step 2 Students will take the ACEI Foundations. A minimum of 80% decision score is required to place into the LPN to ADN Completion Track.

Step 3 Students must take the TEAS test. The TEAS study guide may be purchased in the bookstore. The TEAS is offered only on the Main Campus six times per year. The student may take the TEAS three times total. A fee will be charged for all re-tests.

Step 4 The following related courses must be completed prior to the beginning of the fall semester. All related courses must have a grade of "C" or better to be accepted. It is highly recommended that all related courses be completed prior to beginning of the program.

- BIO 168 A&P I
- BIO 169 A&P II
- ENG 111 EXPOSITORY WRITING
- ENG 112 ARGUMENT BASED RESEARCH
- PSY 150 GENERAL PSYCHOLOGY
- PSY 241 DEVELOPMENTAL PSYCHOLOGY

- Step 5
- Accepted
 - Not Accepted
 - Status letters will be sent.

*Once accepted, the following is the course sequence for the ADN to LPN Completion Track. The courses must be completed in the order shown unless the student chooses to complete his/her general education classes earlier.

CLASS	LECTURE	LAB	CLINICAL	CREDIT
Summer semester				
NUR 214	3	0	3	4
Nursing Transition Concepts				
Fall semester				
NUR 221	6	0	9	9
LPN to ADN Concepts I				
BIO 175	2	2	0	3
Spring semester				
NUR 223	6	0	9	9
LPN to ADN Concepts II				
HUM	3	0	0	3
(Student Choice)				

— IMPORTANT —

- A. If a student is accepted into the ADN Program, the following four items must be completed and received by the Health Sciences administrative assistant by the date indicated in the student's letter of admission. Failure to submit all four items by the deadline will forfeit your acceptance into the program.
1. Submission of evidence of current Cardio-Pulmonary Resuscitation (CPR) certification, which includes infant, child, adult and the Heimlich Maneuver (Health Care Provider). (No online course will be accepted)
 2. Evidence of health insurance coverage.
 3. Completion of VGCC medical form and physical exam. (Forms may be picked up from the pre-health advisor).
 4. Evidence of criminal background check. See item "B" below.

Throughout your time in the Associate Degree Nursing Program at VGCC, you are responsible for keeping your medical information and CPR certification updated and current. This includes TB tests, Tdap booster, etc. You must maintain health insurance coverage throughout the program. Violation of any of these may result in dismissal from the program.

- B. Clinical sites may, at their discretion, require a drug screening and/or a criminal background check prior to allowing students into the clinical setting. (If required, any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation in the clinical assignment. In addition, certain criminal activity, as evident by a criminal background check, may also disqualify a student from clinical participation. Please be aware that failure to participate in a clinical assignment based on either the drug screening or criminal background check will result in dismissal from the Associate Degree Nursing program.
- C. If any clinical site refuses a student for clinical privileges, the student will be dismissed from the program.
- D. All NUR-prefix courses must have a grade of "B" or better to pass.

All students admitted into the ADN Program are expected to be available for the program as scheduled. The majority of classes, labs, and clinical assignments are offered during the day hours, Monday through Friday. However, due to the high demand for the program, staff and clinical availability, some students will be scheduled for a combination of evening classes, limited day classes and weekend clinical assignments. The proximity of the students' homes in regards to the distance traveled to the clinical site will not be a determining factor in the decision as to where a student will be placed for clinical. The final decision for clinical sites may not be available until the day classes start for the semester.

RISK HAZARDS/PHYSICAL JOB DEMANDS QUESTIONNAIRE

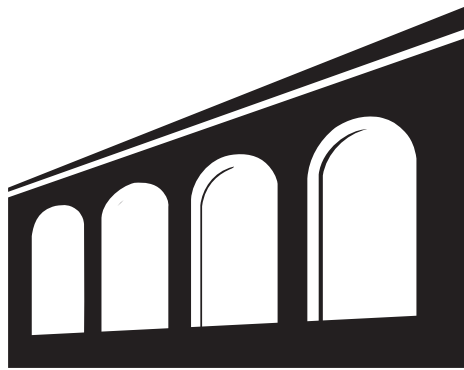
Registered Nursing

Activity	Never 0-5%	Rarely 5-10%	Sometimes 10-40%	Frequently 40-75%	Always 75-100%
Standing					X
Walking					X
Sitting				X	
Lifting — 10 lbs. maximum					X
20 lbs. max. up to 10 lbs. frequently					X
50 lbs. max. up to 25 lbs. frequently					X
100 lbs. max. up to 50 lbs. frequently					X
100 lbs., 50 lbs. or more frequently					X
Pushing/Pulling — 10 lbs. maximum					X
20 lbs. max. up to 10 lbs. frequently					X
50 lbs. max. up to 25 lbs. frequently					X
100 lbs. max. up to 50 lbs. frequently					X
100 lbs., 50 lbs. or more frequently					X
Balancing				X	
Stooping				X	
Kneeling					X
Crouching				X	
Crawling				X	
Twisting		X			
Bending				X	
Reaching: Overhead					X
In Front of Body					X
Handling					X
Fingering					X
Feeling					X
Talking: Ordinary					X
Other (Describe) Verbal Instructions					X
Hearing: Ordinary Conversation					X
Other Sounds (Describe) Pt. Sounds					X
Vision/Acuity: Near, 20 in. or less					X
Far, 20 ft. or more					X

OVER

Activity	Never 0-5%	Rarely 5-10%	Sometimes 10-40%	Frequently 40-75%	Always 75-100%
Depth Perception: 3-Dimensional Vision Distance Judgment					X
Sharpness of Vision/Focus					X
Color Vision					X
Field of Vision: Entire Scope of Vision/Peripheral					X
Environmental Conditions: Inside					X
Outside	X				
Both	X				
Dust	X				
Fumes	X				
Hazards: Bio-Hazardous Material					X
Blood and Body Fluids					X
Chemical Exposure					X
Chemotherapy					X
Electrical				X	
Infectious Diseases					X
Mechanical					X
Radiation					X
Sharps					X
Other (List/Describe)					
Frequency of Safety Goggle/Shield Usage				X	
Frequency of Glove Usage					X
List any other outstanding physical requirements not previously mentioned.					

NOTES



Questions? Please contact:

Admissions Office
Vance-Granville Community College
P.O. Box 917
Henderson, N.C. 27536
(252) 492-2061, ext. 3234

or

(252) 738-3234

www.vgcc.edu

Vance-Granville Community College will become a Tobacco-Free college effective August 18, 2009.

Vance-Granville Community College is an equal opportunity, affirmative action institution.

The College serves all students regardless of race, creed, color, sex, national origin, or disabling conditions.

Vance-Granville Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097; Telephone number 404-679-4501) to award the associate degree.