

2010-2011 Student Catalog



Your Gateway to Endless Possibilities

www.vgcc.edu

ACCREDITATION

Vance-Granville Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. (Address: 1866 Southern Lane, Decatur, Georgia, 30033-4097, Telephone number: 404-679-4501).

APPROVAL

Vance-Granville Community College is approved by the:

- NAEYC Early Childhood Associate Degree Accreditation
- North Carolina Community College System
- North Carolina Board of Nursing
- Joint Review Committee on Education in Radiologic Technology
- Commission on Accreditation of Allied Health Education Programs
- Division of Vocational Rehabilitation
- North Carolina State Approving Agency for Veterans and Military Education Programs
- North Carolina Board of Cosmetic Art
- North Carolina Department of Insurance
- North Carolina Office of Emergency Services
- North Carolina Real Estate Licensing Board
- North Carolina Division of Health Services
- North Carolina's Sheriffs' Education and Training Standards Commission
- North Carolina Criminal Justice Education and Training Standards Commission
- Automotive Service Excellence - National Automotive Technicians Education Foundation

MEMBERSHIP

Vance-Granville Community College is a member of the following:

- American Association of Community Colleges
- North Carolina Community College System
- Southern Association of Colleges and Schools

CATALOG INFORMATION

Vance-Granville Community College issues this catalog to furnish information about the College and its programs to prospective students and other interested persons. Announcements contained in the catalog are subject to change without notice. The official version of the college catalog can be found at www.vgcc.edu.

Vance-Granville Community College is a Tobacco-Free College. Vance-Granville Community College is an equal opportunity, affirmative action institution. The College serves all students regardless of race, creed, color, age, sex, national origin, or disabling conditions.

The College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1991 prohibiting discrimination with regard to disabilities.

DIRECTORY

DIRECTORY INFORMATION

Vance-Granville Community College

MAIN CAMPUS

200 Community College Road
Midway between Henderson, N.C., and Oxford, N.C.
P.O. Box 917, Henderson, N.C. 27536
Phone: (252) 492-2061 • Fax: (252) 430-0460

SATELLITE CAMPUSES

Franklin County Campus

8100 N.C. 56 Highway
P.O. Box 777
Louisburg, NC 27549
Phone: (919) 496-1567
Fax: (919) 496-6604

South Campus

1547 South Campus Drive
P.O. Box 39
Creedmoor, NC 27522
Phone: (919) 528-4737
Fax: (919) 528-1201

Warren County Campus

210 West Ridgeway Street
P.O. Box 207
Warrenton, N.C. 27589
Phone: (252) 257-1900 • Fax: (252) 257-3612

DIRECTORY OF CORRESPONDENCE

Inquiries will receive prompt attention if addressed to the Administrative Office below in care of Vance-Granville Community College, Post Office Box 917, Henderson, North Carolina 27536.

For Information About:.....*Write to the Office of:*

Academic Advising..... Vice President of Student Affairs

Academic Policies and Faculty Vice President of Instruction

Administrative Affairs..... President

Admissions..... Director of Admissions & Records/Registrar

Bookstore..... Vice President of Finance and Operations

Building Usage Facilities Manager

Buildings and Grounds Director of Plant Operations

Community Services..... Vice President of Community and Economic Development

Curriculum, Instruction Vice President of Instruction

Employment..... Director of Human Resources

Occupational Extension Director of Economic & Workforce Development

Financial & Veterans' Assistance Director of Financial Aid

Fiscal and Business Affairs Vice President of Finance and Operations

Human Resources Development Director of Economic & Workforce Development

Industrial Services..... Director of Economic & Workforce Development

Student Job Placement..... Director of Career Services

Library Director of Learning Resources Center

Literacy Education Vice President of Community and Economic Development

Placement Testing/Student Assessment..... Director of Admissions & Records/Registrar

Public Information/News Media Director of Marketing

Registration/Student Records..... Director of Admissions & Records/Registrar

Small Business Director of Small Business

Student Affairs and Activities Vice President of Student Affairs

Transcripts..... Director of Admissions & Records/Registrar

Workforce Investment Act..... Director of WIA

MESSAGE FROM THE PRESIDENT

If you are reading this catalog because you are embarking on a new educational journey with us at Vance-Granville Community College, you are about to join the thousands of people in our area who have realized that higher education or training is the key to success.

Depending on your educational needs, you might be seeking just a few credits or a complete degree. You might be preparing for a particular career, or laying the foundation for further education. Whatever your goal, you will find this catalog helpful and informative. You will learn about the diversity of programs that VGCC offers to serve the people of Vance, Granville, Franklin, and Warren counties. You will also find out about resources and services that are available to help all students be successful.

Our college's excellent faculty, staff, and facilities will prepare you for the jobs of today and tomorrow. As a community college graduate myself, I know the value of this preparation. The world I entered upon graduation is quite different from that which students face today. Today, Vance-Granville is growing and adjusting in response to rapid changes and economic challenges. We continue to the 21st century, making sure our graduates can compete and collaborate in the global arena, while also understanding the importance of environmental sustainability.

What has not changed after more than 40 years is that students and businesses continue to turn to Vance-Granville Community College to meet their needs. We continue to be thankful for the overwhelming support of the people in the four counties we serve. And our faculty, staff and students continue to excel, as evidenced by the most recent North Carolina Critical Success Factors "report card," when VGCC met all eight state performance measures.

With this catalog as your guide, I encourage you to take full advantage of the opportunities offered by VGCC, and I wish you success as you work to meet your goals and achieve your dreams.



Randy Parker

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CALENDAR

VANCE-GRANVILLE COMMUNITY COLLEGE 2010-2011 ACADEMIC CALENDAR

SEMESTER SYSTEM

Vance-Granville Community College operates on the semester system. The fall and spring semesters are 16 weeks in length. The summer term is 10 weeks in length.

Fall Semester 2010

August 17	Tuesday	Curriculum Classes Begin
August 19	Thursday	Last Day To Add A Class*
August 26	Thursday	Last Day For A Partial Refund
		Last Day To Drop
		With No Transcript Grade
September 6	Monday	Labor Day Holiday
October 11,12	Monday, Tuesday	Fall Break
November 11	Thursday	Last Day To Withdraw With "WP" Grade
November 25,26	Thursday, Friday	Thanksgiving Holidays
December 10	Friday	Exam Study Day
December 13-15	Monday-Wednesday	Final Exams

Spring Semester 2011

January 5	Wednesday	Curriculum Classes Begin
January 7	Friday	Last Day To Add A Class*
January 14	Friday	Last Day For A Partial Refund
		Last Day To Drop
		With No Transcript Grade
January 17	Monday	Martin Luther King, Jr. Holiday
March 7-11	Monday-Friday	Spring Break
April 6	Wednesday	Last Day To Withdraw With "WP" Grade
April 22	Friday	Good Friday
May 4	Wednesday	Exam Study Day
May 5-9	Thursday-Monday	Final Exams
May 13	Friday	Graduation
May 14	Saturday	Graduation (Rain Date)

Summer Semester 2011

May 24	Tuesday	Curriculum Classes Begin
May 25	Wednesday	Last Day To Add A Class*
May 26	Thursday	Last Day For A Partial Refund
		Last Day To Drop
		With No Transcript Grade
May 30	Monday	Memorial Day Holiday
July 4-8	Monday-Friday	Independence Day Holidays
July 20	Wednesday	Last Day To Withdraw With "WP" Grade
August 5	Friday	Curriculum Classes End

*Instructor permission is required to add a class beyond this date.
See "Drop and Add" policy.

THE COLLEGE ADMINISTRATION

Randy Parker President
 Dr. Angela Ballentine..... Vice President of Instruction
 Matt Williams Vice President of Finance and Operations
 Vanessa Jones Vice President of Community and Economic Development
 Dr. Ken Lewis Vice President of Information Technology
 Gene Purvis..... Vice President of Student Affairs
 Jo Anna Jones... Vice President of Institution Advancement/Endowment Director
 Katherine Williamson.....Director of Human Resources

BOARD OF TRUSTEES

2009-2010

Donald C. Seifert, Sr..... Chair
 J. David Brooks Vice Chair
 Henrietta H. Clark..... Secretary

J. David Brooks..... Granville County
 Deborah F. Brown Vance County
 Henrietta H. Clark..... Vance County
 John M. Foster..... Vance County
 Stanley H. Fox..... Granville County
 L. Opie Frazier, Jr. Vance County
 Ronald E. Gregory..... Vance County
 Abdul Sm Rasheed..... Vance County
 Donald C. Seifert, Sr. Vance County
 Ernest Thompson Granville County
 Grace W. Vickery..... Vance County
 Sara C. Wester Vance County
 Ralph S. Knott..... Franklin County (ex-officio)
 Ernest F. Fleming, III Warren County (ex-officio)
 John K. Nelms.....Trustee Emeritus
 President , Student Government Association Student Representative



Vance-Granville Community College Board of Trustees

ADMINISTRATION

THE COLLEGE

The North Carolina General Assembly founded Vance-Granville Community College as Vance County Technical Institute in 1969. In receiving its charter, VCTI became the 30th college approved as a member of the state system, which today boasts 58 institutions.

After offering classes in various community locations, VCTI officially moved into renovated quarters of the former Maria Parham Hospital building near downtown Henderson in January 1970 and began offering extension classes. By the fall of that year, eight vocational and technical courses were added to the curriculum.

During the ensuing year, VCTI experienced a phenomenal growth in enrollment, and the need for larger, more permanent facilities became increasingly evident. The Board of Trustees requested the Vance County Board of Commissioners to hold a \$2 million bond referendum for that purpose. Granville County representatives expressed interest in supporting a united effort between the counties to construct and maintain the new campus. A joint bond issue passed in 1972, and the name of the institution was changed to Vance-Granville Technical Institute.

Located midway between Henderson and Oxford alongside Interstate 85, the new campus consisting of four buildings opened in August 1976, just six weeks after the Legislature granted community college status, and its name was changed to Vance-Granville Community College.

The College experienced such rapid growth that a fifth building was added in 1978, and the College service area was expanded to include Franklin County and a major portion of Warren County (VGCC was assigned responsibility for all of Warren County by the North Carolina Board of Community Colleges in 2001).

In 1981, the General Assembly funded a special appropriation for much-needed equipment for training purposes. That same year, seven new programs were added to the general curricula, resulting in record-breaking enrollments and the eventual opening of South Campus, a satellite facility in southern Granville County.

The next year, VGCC reactivated its Endowment Fund Corporation to seek contributions from the community for its scholarship program and other support for the college. The fund at that time held approximately \$15,000 in assets, but now has increased in value to more than \$6 million. Over 5,000 students have received scholarships through the Endowment Fund in recognition of their academic achievement.

In 1984, the College reached another plateau in its physical growth plan when it received \$1.1 million in construction funds from the General Assembly. These funds supported a new Student Admissions/Skills Training Center, built in 1985 on the main campus; a new South Campus complex in Granville County; and a new campus in Warren County. Both satellites were completed in 1988.

With the opening of new entrance and exit ramps off Interstate 85 in 1988, improved access to the Main Campus resulted in bringing the College closer to its students as well as enhancing its visibility.

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VGCC met still another long-range goal in 1989 with the construction of a \$2 million Small Business/Civic Center on the Main Campus.

Significant growth in the 1980s underscored VGCC's ongoing efforts in the 1990s to serve area citizens with new and improved educational opportunities that included the opening of a new satellite facility in Franklin County in 1991.

The year 1993 brought more good news for the College's growth plans, as North Carolina voters passed a \$200 million Community College Bond Referendum. VGCC's share of the monies, \$4.2 million, was earmarked for a variety of construction and renovation projects. Part of the funds supported the construction of a new classroom/day care building, completed in the summer of 1996 on Main Campus. Other funds helped with construction, renovation and expansion needs at the satellite campuses.

In 2000, growth plans received a significant boost as North Carolina voters passed a Higher Education Facilities bond referendum, from which VGCC received \$17.1 million over a six-year period for new construction and renovations. The first money from these funds was used for the construction of a new three-story Technology, Occupational Extension and Basic Skills building, completed on VGCC's main campus in September 2003. The largest of all the College's facilities, the structure houses technology systems and labs for a number of programs, as well as classes for Continuing Education, Public Safety, Small Business Center, Occupational Extension and Basic Skills. The Student Services Building has also been expanded to provide better service to our students and to provide space for a lab for the Bioprocess Technology program, which began in Fall Semester 2005.

This expansion of Vance-Granville's total physical plant and equipment has helped accommodate the continuing rise in its student enrollment. During 2008-2009, the College served more than 17,300 curriculum and extension students.

Consistent with the structural and enrollment growth of the College has been its increase in curriculum program offerings. Since 1997, several new areas of study – focusing mainly on technology and health-related subjects – have been added to its curricula. **Meanwhile, the College expanded both its use of technology to deliver "distance education" for 21st-century students and its partnerships with school systems to allow high school students to earn college credits.**

CAMPUSES

The Main Campus of Vance-Granville Community College is located midway between Oxford and Henderson on an 83-acre tract of land off Interstate 85. The Main Campus consists of nine buildings including a Civic Center, valued in total at \$33 million.

The College also offers classes at three other campuses in the four-county service area: South Campus, between Butner and Creedmoor in southern Granville County; Warren County Campus, in downtown Warrenton; and Franklin County Campus, west of Louisburg.

Since their formal dedication in the fall of 1988, both South Campus and Warren Campus have been renovated, enlarged and improved to

accommodate a growing number of students. Franklin Campus, which first opened its doors to students in 1991, shared space in a local government building before moving in 1998 to its permanent new home outside Louisburg. The College added two new structures to its Franklin annex in 2001: a Biotechnology Lab and classroom building, and a multipurpose facility, giving the campus four buildings.

In January 2005, a 15,000-square-foot classroom building opened at the Warren County Campus, and a year later a 17,000-square-foot, two-story building was completed and began housing classes at the Franklin County Campus. Finally, the College began using a 20,000-square-foot, two-story addition at South Campus in January 2007.

CORE VALUES

- We value exemplary teaching and effective learning.
- We value our students, hold high expectations for them and are committed to helping them achieve their goals.
- We value access and opportunity while maintaining quality.
- We value honesty, integrity, excellence and the worth and dignity of all people.
- We value community partnerships.
- We value open communication at all levels.
- We value continuous growth and improvement for personal and professional development.
- We value the earth and the conservation of its resources.

VISION

Vance-Granville Community College is a leader in educational services that support the local economy by preparing a globally competitive workforce and developing students' academic and life skills.

MISSION

The mission of Vance-Granville Community College is to provide excellent, outcome-based education and training programs that promote and sustain the global competitiveness and the intellectual, economic, social and cultural awareness, and occupational skills.

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GOALS

1. Maximize *student success* in courses, programs, graduation and the workforce, insuring that graduates are proficient in communication skills, technological skills, critical thinking, quantitative reasoning, global and cultural awareness, and occupational skills.
2. Promote excellence and innovation in teaching and educational programs designed to help students, faculty and staff achieve personal, academic and career goals.
3. Promote and support economic development through strong academic, technical, workforce development, and training programs that meet business/industry needs.
4. Develop and maintain partnerships with community groups, local schools, and higher education.
5. Ensure fiscal and academic accountability through an effective planning process.
6. Build and maintain safe, secure and sustainable facilities that support the mission of the college.

OPEN DOOR PHILOSOPHY

Vance-Granville Community College, through its open door philosophy, is committed to serving all individuals who seek knowledge or new skills to improve their quality of life. This open door philosophy was described by Dallas H. Herring, the “father” of the North Carolina Community College System, in 1964.

The only valid philosophy for North Carolina is the philosophy of total education, a belief in the incomparable worth of all human beings, whose claims upon the state are equal before the law and equal before the bar of public opinion; whose talents (however great or however limited or however different from the traditional), the State needs and must develop to the fullest possible degree. That is why the doors to the institutions in North Carolina’s System of Community Colleges must never be closed to anyone of suitable age who can learn what they teach. We must take the people where they are and carry them as far as they can go within the assigned function of the system. If they cannot read, then we will simply teach them to read and make them proud of their achievement. If they did not finish high school but have a mind to do it, then we will offer them a high school education at a time and in a place convenient to them and at a price within their reach. If their talent is technical or vocational, then we will simply offer them instruction, whatever the field, however complex or however simple, that will provide them with the knowledge and the skill they can sell in the marketplaces of our State, and thereby contribute to its scientific and industrial growth. If their needs are in the great tradition of liberal education, then we will simply provide them the instruction, extending through two years of standard college work, which will enable them to go to the University or to senior college and on into life in numbers unheard of before in North Carolina. If their needs are for cultural advancement, intellectual growth or civic understanding, then we will simply make available to them the wisdom of the ages and the enlightenment of our times and help them to maturity.

-W.D. Herring, 1964

Performance Measures and Standards

In February 1999, the North Carolina Board of Community Colleges adopted eight performance measures for accountability. The list of performance measures focuses primarily on student success and serves as one of the college’s accountability tools.

Each performance measure includes a description, the standard that must be achieved, and the college’s performance for that measure. The information listed is the most recent data available. It is updated as soon as new information is received. Additional information on performance measures and other accountability factors are available in Vance Granville Community College’s Office of Planning and Research.

NCCCS PERFORMANCE MEASURES 2007-2008

Performance Measures	Performance Standard	System Average	VGCC Achievement
A-*Progress of Basic Skills Students	75%	82%	83%
B-*Aggregate Institutional passing rate:	80%	85%	Standard Met
Passing Rates on Licensure & Certification Examinations: Two Standards must be met for this measure:			
BLET	70%	93%	100%
Cosmetology/ Cosmetology Apprentice	70%	86%	86%
Manicurist	70%	**	**
EMT	70%	84%	90%
EMT-I	70%	64%	**
EMT-P	70%	69%	67%
Practical Nursing	70%	95%	93%
Registered Nursing	70%	89%	93%
Radiography	70%	95%	94%
Real Estate	70%	69%	100%
C-*Performance of College Transfer Students:	83%	84.2%	86%
D-Passing Rates of Students in Developmental Courses:	75%	80%	79%
E-Success Rate of Developmental Students in Subsequent College-Level Courses:			
1. Success rate of those who did not take development courses	80%	86%	90%
2. Success rate of those who did take development courses	80%	86%	90%
F-Satisfaction of Program Completers and Non-Completers:	90%	99%	96%
G-Curriculum Student Retention & Graduation:	65%	65%	68%
H-Employer Satisfaction with Graduates:	90%	97%	98%

(Three-year average annual headcount of a minimum of 10 students)

Source: North Carolina Community College System. Critical Success Factors report for detailed

analysis of these data & methodologies. NCCCS Web Page: www.ncccs.cc.nc.us/Publications/index.html

*Performance Funding Measures: H=Local Choice

VISITORS

Visitors are always welcome at Vance-Granville Community College. Members of the Counseling Services Division or campus deans will conduct campus tours for individuals or groups as desired. Please call the Director of Counseling for an appointment.

Inquiries about the College and its programs should be directed to the Vice President of Student Affairs or the Vice President of Community and Economic Development.

Visitors are not permitted to attend classes or contact students on campus without permission from the Vice President of Student Affairs, or the campus deans at the Franklin, South, and Warren county campuses.

CONSUMER INFORMATION

General

In order to provide complete explanations on items of consumer information, the College makes descriptive literature available which may be found in Student Affairs Building 8 on Main Campus or the Deans office at the satellite campuses. Individuals desiring information on graduation statistics may attain the information from the Office of Institutional Advancement.

EMERGENCY INFORMATION

If an emergency arises, students should inform the nearest college employee. First aid equipment is located in key locations and shops throughout the Main Campus and satellite campuses. When an emergency exists that requires treatment beyond simple first aid, the nearest rescue unit will be notified. All emergency cases will be referred to the nearest hospital for treatment. Any expense for medical assistance will be the responsibility of the injured individual and his/her family.

The right to call for outside medical assistance in medical emergencies will be left to the judgment of the College staff member present at the scene of the emergency.

ID CARDS

All students enrolled in curriculum classes will be issued ID cards at the beginning of his or her initial enrollment. A semester validation sticker will be required each additional semester.

Curriculum students should have their valid student ID at all times while on campus and be able to provide their ID when requested by VGCC staff or security personnel. There is a replacement cost to reissue lost or damaged ID cards.

INCLEMENT WEATHER

Should it appear that adverse weather or other factors would necessitate closing of Vance-Granville Community College, the President, or his representative, shall make the final decision. Classes missed as the result of the closing of the College due to adverse weather or other factors shall be made up using a method to be determined by the President of the College.

Notice of the College closing will be made on local radio stations and on a taped message at (252) 492-2061 and on the VGCC web page at www.vgcc.edu.