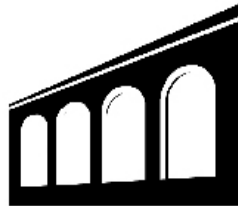


CATALOG

2009-2010



VANCE-GRANVILLE
COMMUNITY COLLEGE

**Reflecting on our Past...
Looking Ahead to our Future**

(252) 492-2061
www.vgcc.edu

Vance-Granville Community College is an equal opportunity, affirmative action institution. The College serves all students regardless of race, creed, color, sex, national origin, or disabling conditions. The College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1991 prohibiting discrimination with regard to disabilities.

Accreditation

Vance-Granville Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097; Telephone number 404-679-4501) to award the associate degree.

Approval

Vance-Granville Community College is approved by the:

NABYC Early Childhood Associate Degree Accreditation
North Carolina Community College System
North Carolina Board of Nursing
Joint Review Committee on Education in Radiologic Technology
Commission on Accreditation of Allied Health Education Programs
Division of Vocational Rehabilitation
North Carolina State Approving Agency
for Veterans and Military Education Programs
North Carolina Board of Cosmetic Art
North Carolina Department of Insurance
North Carolina Office of Emergency Services
North Carolina Real Estate Licensing Board
North Carolina Division of Health Services
North Carolina's Sheriffs' Education and Training
Standards Commission
North Carolina Criminal Justice Education and Training
Standards Commission
Automotive Service Excellence — National Automotive Technicians
Education Foundation

Membership

Vance-Granville Community College is a member of the following:
American Association of Community Colleges
North Carolina Community College System
Southern Association of Colleges and Schools

Vance-Granville Community College issues this catalog to furnish information about the College and its programs to prospective students and other interested persons. Announcements contained in the catalog are subject to change without notice. The official version of the college catalog can be found at www.vgcc.edu.

Vance-Granville Community College will become a Tobacco-Free college effective August 18, 2009.

VANCE-GRANVILLE COMMUNITY COLLEGE
POST OFFICE BOX 917
HENDERSON, NORTH CAROLINA 27536

DIRECTORY INFORMATION

Vance-Granville Community College

MAIN CAMPUS

200 Community College Road
 Midway between Henderson, N.C., and Oxford, N.C.
 P.O. Box 917, Henderson, N.C. 27536
 Phone: (252) 492-2061 • Fax: (252) 430-0460

SATELLITE CAMPUSES

Franklin County Campus

8100 N.C. 56 Highway
 P.O. Box 777
 Louisburg, NC 27549
 Phone: (919) 496-1567
 Fax: (919) 496-6604

South Campus

1547 South Campus Drive
 P.O. Box 39
 Creedmoor, NC 27522
 Phone: (919) 528-4737
 Fax: (919) 528-1201

Warren County Campus

210 West Ridgeway Street
 P.O. Box 207
 Warrenton, N.C. 27589
 Phone: (252) 257-1900 • Fax: (252) 257-3612

DIRECTORY OF CORRESPONDENCE

Inquiries will receive prompt attention if addressed to the Administrative Office below in care of Vance-Granville Community College, Post Office Box 917, Henderson, North Carolina 27536.

<i>For Information About:</i>	<i>Write to the Office of:</i>
Academic Advising.....	Vice President of Student Affairs
Academic Policies and Faculty.....	Vice President of Instruction
Administrative Affairs.....	President
Admissions.....	Director of Admissions & Records/Registrar
Bookstore.....	Vice President of Finance and Operations
Building Usage.....	Facilities Manager
Buildings and Grounds.....	Director of Plant Operations
Community Services.....	Vice President of Community and Economic Development
Curriculum, Instruction.....	Vice President of Instruction
Employment.....	Director of Human Resources
Occupational Extension.....	Director of Economic & Workforce Development
Financial & Veterans' Assistance.....	Director of Financial Aid
Fiscal and Business Affairs.....	Vice President of Finance and Operations
Human Resources Development....	Director of Economic & Workforce Development
Industrial Services.....	Director of Economic & Workforce Development
Student Job Placement.....	Director of Career Services
Library.....	Director of Learning Resources Center
Literacy Education.....	Vice President of Community and Economic Development
Placement Testing/Student Assessment.....	Director of Admissions & Records/Registrar
Public Information/News Media.....	Director of Marketing
Registration/Student Records.....	Director of Admissions & Records/Registrar
Small Business.....	Director of Small Business
Student Affairs and Activities.....	Vice President of Student Affairs
Transcripts.....	Director of Admissions & Records/Registrar
Workforce Investment Act.....	Director of WIA

MESSAGE FROM THE PRESIDENT

In 2009, Vance-Granville Community College celebrates its fortieth anniversary. Since its establishment as Vance County Technical Institute in 1969, its growth into one of the state's premier community colleges has been truly impressive. That growth is not only due to the hard work of students, faculty and staff, but is also a credit to numerous trustees, state legislators, county commissioners and citizens who have supported VGCC through the years. The people of our region -- and countless generations of students to come -- are indebted to these leaders. Because of the foundation they established, students continue to look to Vance-Granville to start a new career, advance on the job, or make any number of dreams come true. Businesses continue to turn to Vance-Granville to train employees and to promote a healthy economy.



Many things have changed in the past 40 years, especially in how our global economy works. The world I entered as a community college graduate many years ago is very different from the one that today's students face. Many things have not changed, however -- most importantly, Vance-Granville's commitment to delivering educational services that make every student successful.

As we strive to continue the tradition of excellence that has developed at VGCC, we know that several key assets will sustain us:

- Top-quality faculty and staff
- Modern, convenient, expanding campuses in all four counties
- Technological advances in equipment and in teaching methods
- The overwhelming support of the people in the four counties we serve, both in financial appropriations to operate our campuses and in gifts to our Endowment Fund

If you are considering continuing your education by enrolling at Vance-Granville, I hope that reading this catalog will help you get started. If, on the other hand, you are already a Vance-Granville student, I hope that you can use the information in this catalog to finish your degree, meet your own personal goals, and reach your fullest potential.

I look forward to your joining us as we celebrate four decades of history with special activities and events this year, while we continue to focus on improving our community and staying in the vanguard of education.

Randy Parker

TABLE OF CONTENTS

Accreditation, Approvals, Membership..... 2
Directory of Correspondence..... 3
Message from the President..... 4
Academic Calendar..... 11
College Administration, Board of Trustees 12
The College 13
Philosophy, Vision Statement..... 15
Mission Statement, Goals, Accreditation & Memberships, Visitors... 16
Consumer Info, Performance Measures and Standards..... 17
Emergency Information, Inclement Weather..... 18
Admissions, Registration, and Records..... 19
 General Admissions Procedures
 Selective Admissions
 Selective Admissions Procedures
 Transfer Admissions
 Readmission Procedures
 Admissions Under Special Conditions
 Special Credit Students
 Dual or Concurrent Enrollment Students
 Learn and Earn Online-High School Students
 Cooperative Programs for High School Students
 International Students Admissions
 Student Assessment and Placement Testing
 Waiver of Placement Testing
 Testing Schedule
 Residence Status for Tuition Purposes
 Registration
 New Students
 Returning Students
 Change of Academic Program
 Readmission of Students
 Change in Registration
 Drop and Add
 Request for WP Grade
 Class Cancellation Policy
 Drop and Withdrawal from a Course(s)
 Auditing Courses
 Collection of Social Security Numbers
 Course Load
 Course Substitution
 Release of Information
 Release of Information: Family Education Rights & Privacy Act (FERPA)
 Student Records
 Transcript Request
Academic Information.....31
 Degrees, Diplomas, and Certificates
 Student Classification
 Advanced Placement
 Credit By Examination
 Contact Hours and Credit Hours
 Prerequisites
 Academic Advising
 Attendance
 Grading System and Quality Point Average
 Change of Grade
 Repeating Courses

- Computing Quality Point Averages
- Standards of Progress
 - Academic Warning
 - Probation
 - Suspension
 - Appeals
 - Enrollment after Suspension
- Academic Forgiveness Policy
- Health Sciences Students Standards of Progress
- Academic Grievance/Grade Appeals Procedure
- Catalog of Record
- Student Responsibilities
- Graduation Requirements
- Application for Graduation
- Awarding of Curriculum Certificates
- Dean's List
- Distance Education
- Cooperative Education/Work Experience
- Service Learning
- Developmental Studies

Financial Information.....43

- Business Office
- Tuition/Fees
- Senior Citizens
- Bookstore
- Bookstore Refund Policy
- Textbooks and Supplies
- Used Book Buy-Back
- Student Activity Fees
- Campus Access/Security Fee
- Technology Fee
- Graduation Fee
- Accident Insurance
- Student Health Insurance
- Malpractice Insurance
- Indebtedness to College
- Tuition Refund Policy
- Student Aid
 - Eligibility
 - Return of Funds
- Clock Hour Conversion
- How To Apply
- Financial Aid Assistance
- Types of Financial Aid Handled By Financial Aid Office
 - Grants
 - Pell Grants
 - Supplemental Educational Opportunity Grant (SEOG)
 - Academic Competitiveness Grant
 - North Carolina Student Incentive Grant (NCSIG)
 - North Carolina Community College Grant
 - EARN-(Education Access Reward North Carolina Grant)
 - Vance-Granville Departmental Grants
 - Scholarships
 - NC Education Lottery Scholarship
 - Vance Granville Scholarships
 - Presidential Scholar Awards

Presidential Merit Awards	
Academic Achievement Scholarships	
Part-Time Scholarships	
Annual Scholarships	
Other Financial Aid	
College Foundation, Inc.	
Veterans Educational Assistance	
Stafford Loans	
College Work Study	
Student Resources.....	55
Academic Skills Center	
Career Center and Job Placement	
Counseling Services	
Day Care Services	
Disability Policies and Accommodations	
Procedure for Requesting Reasonable Accommodations	
Guidelines for Documentation of Disabilities	
Americans with Disabilities Act Complaint Procedure	
Health Services	
Housing	
Learning Resources Center	
Open Computer Labs	
Organizations and Activities	
Ambassador Program	
Athletics	
Clubs	
Phi Beta Lambda	
Phi Theta Kappa	
Student Government Association	
Parking	
Student Handbook	
Student Code of Conduct.....	63
Conduct	
Classroom Conduct	
Academic Dishonesty	
General Campus Conduct	
Disciplinary Sanctions	
Order of Disciplinary Appeals Procedures	
Rights of the Accused	
Hearing	
General Information.....	69
Access to Campus Facilities	
Computer and Network User Policy-VGCC Board Policy	
General Use Policy	
Information Access and User Privacy	
Use of Public Facilities	
Ponzi Schemes	
Sanctions for Policy Violations	
Tobacco-Free Policy	
Alcohol and Drug Abuse-VGCC Board Policy	
Agency Resources	
Sexual Assault	
Sexual Harassment-VGCC Board Policy	
Definition	
Reporting Sexual Harassment	
General Student Grievance Procedure	

Approval of Activities, Fund Raising	
Bulletin Boards	
Children on Campus	
Communicable Disease	
Operation and Parking of Motor Vehicles	
Enforcement	
Application of State Law	
General Rules	
Publications	
Recruiting on Campus	
Speakers on Campus	
Community and Economic Development	79
Admissions	
Costs	
Refund Procedure	
Course Cancellation Policy	
Course Repetition Policy	
CEUs/Certificates	
Diplomas and Certificates	
Economic and Workforce Development Programs	
Occupational Extension Computer Center	
Industry Services	
Occupational Extension Training	
Occupational Healthcare Programs	
Public Service Programs	
Emergency Medical Services Programs	
Law Enforcement & Corrections Training Programs	
Human Resources Development	
Career Readiness Certification	
Small Business Center	
Workforce Investment Act	
Governor's Rapid Response	
Community Service Program (Personal Enrichment)	
Literacy Education Programs	
Adult Basic Education (ABE)	
Adult High School (AHS) Diploma	
General Education Development (GED)	
GED Test	
Compensatory Education (CED)	
English As a Second Language Program (ESL)	
Adult Learning Center	
Special Needs	
Curriculum Programs	91
Accounting (A25100)	
Sole Proprietorship Accounting Certificate (C25100S)	
Air Conditioning, Heating & Refrigeration Technology (D35100)	
Refrigeration Certificate (C35100R)	
Comfort Cooling Certificate (C35100C)	
Heat Pump Technology Certificate (C35100H)	
Year Round Comfort Systems Certificate (C35100Y)	
Associate in Arts (A10100)	
Associate in Science (A10400)	
Associate in General Education (A10300)	
Associate Degree Nursing (Integrated) (A45110)	
Automotive Systems Technology (A60160)	
Automotive Systems Technology Diploma (D60160)	

Electrical Systems Certificate (C60160E)
 Suspension & Steering Certificate (C60160S)
 Transmission Certificate (C60160T)
 Basic Law Enforcement Training (BLET) (C55120)
 Bioprocess Technology (A50440)
 Business Administration (A25120)
 Front Line Management Certificate (C25120F)
 Business Management Certificate (C25120M)
 Business Administration/E-Commerce (A2512I)
 Business Administration/Operations Management (A2512G)
 Production Planning Certificate (C2512GP)
 Carpentry Diploma (D35180)
 Residential Foundations & Framing Certificate (C35180R)
 Computer Information Technology (A25260)
 Software Specialist Certificate (C25260S)
 Computed Tomography/Magnetic Resonance Imaging Technology (D45200)
 Cosmetology Diploma (D55140)
 Cosmetology Certificate (C55140)
 Cosmetology Instructor Certificate (C55160)
 Criminal Justice Technology (A55180)
 Corrections Certificate (C55180C)
 Law Enforcement Certificate (C55180L)
 Culinary Technology (A55200)
 Restaurant Hospitality Certificate (C55200R)
 Early Childhood Associate (A55220)
 Early Childhood Diploma (D55220)
 Early Childhood Option 1, 2, or 3 Certificate (C55220)
 Electrical/Electronics Technology (D35220)
 Basic Wiring Certificate (C35220B)
 Industrial Wiring Certificate (C35220W)
 Electronics Engineering Technology (A40200)
 Electronics Engineering Certificate (C40200)
 General Occupational Technology (A55280)
 Global Logistics Technology (A25170)
 Global Supply Chain Certificate (C25170G)
 Transportation Logistics Certificate (C25170T)
 Human Services Technology (A45380)
 Human Services Technology/Mental Health (A4538C)
 Human Services Technology/Substance Abuse (A4538E)
 Industrial Systems Technology (D50240)
 Infant/Toddler Care Certificate (C55290)
 Information Systems Security (A25270)
 Security Specialist Certificate (C25270S)
 Lateral Entry Certificate (C55430)
 Manicuring/Nail Technology Certificate (C55400)
 Medical Assisting (A45400) Diploma (D45400)
 Medical Office Administration (A25310)
 Medical Transcription Specialist Certificate (C25310M)
 Networking Technology (A25340)
 Network Professional Certificate (C25340N)
 Office Administration (A25370)
 Office Administration Diploma (D25370)
 General Office Certificate (C25370G)
 Office Administration/Legal (A2537A)
 Pharmacy Technology (D45580)
 Practical Nursing (D45660)

Radiography (A45700)	
School-Age Education (A55440)	
School-Age Education Non-Articulation (A55440)	
School-Age Education Diploma (D55440)	
School-Age Care & Administration Certificate (C55440S)	
Web Technologies (A25290)	
Web Design Specialist Certificate (C25290D)	
Web Programming Specialist Certificate (C25290P)	
Welding Technology (D50420)	
SMAW (Stick) Plate Certificate (C50420S)	
GMAW (Mig) FCAW/Plate Certificate (C50420M)	
GTAW (Tig) Plate Certificate (C50420T)	
Curriculum Course Descriptions.....	197
Faculty and Staff.....	319
Index.....	331

VANCE-GRANVILLE COMMUNITY COLLEGE 2009-2010 ACADEMIC CALENDAR

SEMESTER SYSTEM

Vance-Granville Community College operates on the semester system. The fall and spring semesters are 16 weeks in length. The summer term is 10 weeks in length.

Fall Semester 2009

August 18	Tuesday	Curriculum Classes Begin
August 20	Thursday	Last Day To Add A Class*
August 27	Thursday	Last Day For A Partial Refund
		Last Day To Drop With No Transcript Grade
September 7	Monday	Labor Day Holiday
October 12,13	Monday, Tuesday	Fall Break
November 12	Thursday	Last Day To Withdraw With "WP" Grade
November 26,27	Thursday, Friday	Thanksgiving Holidays
December 11	Friday	Exam Study Day
December 14-16	Monday-Wednesday	Final Exams

Spring Semester 2010

January 6	Wednesday	Curriculum Classes Begin
January 8	Friday	Last Day To Add A Class*
January 15	Friday	Last Day For A Partial Refund
		Last Day To Drop With No Transcript Grade
January 18	Monday	Martin Luther King, Jr. Holiday
March 29-April 1	Monday-Thursday	Spring Break
April 2, 5	Friday, Monday	Easter Holidays
April 8	Thursday	Last Day To Withdraw With "WP" Grade
May 6	Thursday	Exam Study Day
May 7-11	Friday-Tuesday	Final Exams
May 14	Friday	Graduation
May 15	Saturday	Graduation (Rain Date)

Summer Semester 2010

May 24	Monday	Curriculum Classes Begin
May 25	Tuesday	Last Day To Add A Class*
May 26	Wednesday	Last Day For A Partial Refund
		Last Day To Drop With No Transcript Grade
May 31	Monday	Memorial Day Holiday
July 5-9	Monday-Friday	Independence Day Holidays
July 14	Wednesday	Last Day To Withdraw With "WP" Grade
August 5	Thursday	Curriculum Classes End

**Instructor permission is required to add a class beyond this date.
See "Drop and Add" policy.*

THE COLLEGE ADMINISTRATION

Randy Parker President
 Dr. Angela Ballentine..... Vice President of Instruction
 Matt Williams Vice President of Finance and Operations
 Vanessa Jones..... Vice President of Community and Economic Development
 Dr. Ken Lewis Vice President of Information Technology
 Gene Purvis..... Vice President of Student Affairs
 Jo Anna Jones... Vice President of Institution Advancement/Endowment Director
 Katherine Williamson..... Director, Human Resources

BOARD OF TRUSTEES

2008-2009

Donald C. Seifert, Sr. Chair
 J. David Brooks Vice Chair
 Henrietta H. Clark..... Secretary

D. Bernard Alston..... Vance County
 J. David Brooks Granville County
 Henrietta H. Clark..... Vance County
 John M. Foster Vance County
 Stanley H. Fox..... Granville County
 L. Opie Frazier, Jr. Vance County
 Ronald E. Gregory..... Vance County
 Abdul Sm Rasheed..... Vance County
 Donald C. Seifert, Sr. Vance County
 Ernest Thompson Granville County
 Grace W. Vickery Vance County
 Sara C. Wester Vance County
 Ralph S. Knott Franklin County (ex-officio)
 Clinton G. Alston..... Warren County (ex-officio)
 John K. Nelms Trustee Emeritus
 President , Student Government Association Student Representative



Vance-Granville Community College Board of Trustees

THE COLLEGE

The North Carolina General Assembly founded Vance-Granville Community College as Vance County Technical Institute in 1969. In receiving its charter, VCTI became the 30th college approved as a member of the state system, which today boasts 58 institutions.

After offering classes in various community locations, VCTI officially moved into renovated quarters of the former Maria Parham Hospital building near downtown Henderson in January 1970 and began offering extension classes. By the fall of that year, eight vocational and technical courses were added to the curriculum.

During the ensuing year, VCTI experienced a phenomenal growth in enrollment, and the need for larger, more permanent facilities became increasingly evident. The Board of Trustees requested the Vance County Board of Commissioners to hold a \$2 million bond referendum for that purpose. Granville County representatives expressed interest in supporting a united effort between the counties to construct and maintain the new campus. A joint bond issue passed in 1972, and the name of the institution was changed to Vance-Granville Technical Institute.

Located midway between Henderson and Oxford alongside Interstate 85, the new campus consisting of four buildings opened in August 1976, just six weeks after the Legislature granted community college status, and its name was changed to Vance-Granville Community College.

The College experienced such rapid growth that a fifth building was added in 1978, and the College service area was expanded to include Franklin County and a major portion of Warren County (VGCC was assigned responsibility for all of Warren County by the North Carolina Board of Community Colleges in 2001).

In 1981, the General Assembly funded a special appropriation for much-needed equipment for training purposes. That same year, seven new programs were added to the general curricula, resulting in record-breaking enrollments and the eventual opening of South Campus, a satellite facility in southern Granville County.

The next year, VGCC reactivated its Endowment Fund Corporation to seek contributions from the community for its scholarship program and other support for the college. The fund at that time held approximately \$15,000 in assets, but now has increased in value to more than \$6 million. Over 5,000 students have received scholarships through the Endowment Fund in recognition of their academic achievement.

In 1984, the College reached another plateau in its physical growth plan when it received \$1.1 million in construction funds from the General Assembly. These funds supported a new Student Admissions/Skills Training Center, built in 1985 on the main campus; a new South Campus complex in Granville County; and a new campus in Warren County. Both satellites were completed in 1988.

With the opening of new entrance and exit ramps off Interstate 85 in 1988, improved access to the Main Campus resulted in bringing the College closer to its students as well as enhancing its visibility.

continued...

VGCC met still another long-range goal in 1989 with the construction of a \$2 million Small Business/Civic Center on the Main Campus.

Significant growth in the 1980s underscored VGCC's ongoing efforts in the 1990s to serve area citizens with new and improved educational opportunities that included the opening of a new satellite facility in Franklin County in 1991.

The year 1993 brought more good news for the College's growth plans, as North Carolina voters passed a \$200 million Community College Bond Referendum. VGCC's share of the monies, \$4.2 million, was earmarked for a variety of construction and renovation projects. Part of the funds supported the construction of a new classroom/day care building, completed in the summer of 1996 on Main Campus. Other funds helped with construction, renovation and expansion needs at the satellite campuses.

In 2000, growth plans received a significant boost as North Carolina voters passed a Higher Education Facilities bond referendum, from which VGCC received \$17.1 million over a six-year period for new construction and renovations. The first money from these funds was used for the construction of a new three-story Technology, Occupational Extension and Basic Skills building, completed on VGCC's main campus in September 2003. The largest of all the College's facilities, the structure houses technology systems and labs for a number of programs, as well as classes for Continuing Education, Public Safety, Small Business Center, Occupational Extension and Basic Skills. The Student Services Building has also been expanded to provide better service to our students and to provide space for a lab for the Bioprocess Technology program, which began in Fall Semester 2005.

This expansion of Vance-Granville's total physical plant and equipment has helped accommodate the continuing rise in its student enrollment. During 2007-2008, the College served more than 18,000 curriculum and extension students.

Consistent with the structural and enrollment growth of the College has been its increase in curriculum program offerings. Since 1997, several new areas of study – focusing mainly on technology and health-related subjects – have been added to its curricula. **Meanwhile, the College expanded both its use of technology to deliver “distance education” for 21st-century students and its partnerships with school systems to allow high school students to earn college credits.**

CAMPUSES

The Main Campus of Vance-Granville Community College is located midway between Oxford and Henderson on an 83-acre tract of land off Interstate 85. The Main Campus consists of nine buildings including a Civic Center, valued in total at \$33 million.

The College also offers classes at three other campuses in the four-county service area: South Campus, between Butner and Creedmoor in southern Granville County; Warren County Campus, in downtown Warrenton; and Franklin County Campus, west of Louisburg.

Since their formal dedication in the fall of 1988, both South Campus and Warren Campus have been renovated, enlarged and improved to

continued...

accommodate a growing number of students. Franklin Campus, which first opened its doors to students in 1991, shared space in a local government building before moving in 1998 to its permanent new home outside Louisburg. The College added two new structures to its Franklin annex in 2001: a Biotechnology Lab and classroom building, and a multipurpose facility, giving the campus four buildings.

In January 2005, a 15,000-square-foot classroom building opened at the Warren County Campus, and a year later a 17,000-square-foot, two-story building was completed and began housing classes at the Franklin County Campus. Finally, the College began using a 20,000-square-foot, two-story addition at South Campus in January 2007.

The combined fair value of the three satellite campuses, including equipment, is approximately \$25.2 million.

PRESIDENTS

Five people have served as president of the College since it was established as VCTI in 1969: Dr. Donald R. Mohorn (1969-1979), Dr. Thomas B. Carroll (1979-1980), Dr. Benjamin F. Currin (1981-Jan. 1, 1999), Robert A. Miller (Feb. 1, 1999-Sept. 2004) and Randy Parker (Sept. 2004-present).

PHILOSOPHY

The philosophy that guides Vance-Granville Community College encompasses the right of individuals to advance their skills and knowledge to their maximum potential. Indeed, the future of a democracy depends on an educated and responsible citizenry. Financially and geographically, the College provides educational opportunities not otherwise available to area adults.

A community-centered institution, Vance-Granville Community College focuses on the needs of its citizenry and institutions, offering a broad and flexible base of educational services. This integration into the life of the community differentiates the Community College and its outreach programs from all other post-secondary institutions.

In order to assure everyone an equal opportunity to learn and improve skills, the doors to Vance-Granville Community College will never be closed to anyone of eligible age who can profit from its programs. The "open door" with guided placement policy focuses on the dignity and worth of each individual and offers opportunities for each person to realize maximum potential, regardless of entry level skills.

The keys to implementing this philosophy are the caring professionals who maintain a commitment to public service and excellence in education.

VISION STATEMENT

Vance-Granville Community College's vision is to build better communities through excellence in educational services.

MISSION STATEMENT

The mission of Vance-Granville Community College is to enhance the intellectual, economic, social and cultural development of students and the community through excellent educational and training programs.

GOALS

- Promote excellence and innovation in teaching and educational programs.
- Provide a supportive learning environment conducive to student success.
- Promote and support economic development.
- Develop and maintain community partnerships that support the college's mission.
- Provide opportunities for cultural enrichment and education on global issues.
- Ensure fiscal responsibility and accountability.
- Promote and support the use of innovative technologies.
- Provide leadership development opportunities for students, faculty and staff.
- Build and maintain facilities that support the mission of the college.
- Provide a safe and secure learning environment.

ACCREDITATION AND MEMBERSHIPS

Vance-Granville Community College is a member of the North Carolina Community College System and operates under the authority of a local Board of Trustees and the State Board of Community Colleges, as specified in Chapter 115a of the General Statutes of North Carolina and Amendments thereto. Vance-Granville Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools and by the North Carolina State Board of Community Colleges.

Vance-Granville Community College is a member institution of the American Association of Community Colleges.

VISITORS

Visitors are always welcome at Vance-Granville Community College. Members of the Counseling Services Division or campus deans will conduct campus tours for individuals or groups as desired. Please call the Director of Counseling for an appointment.

Inquiries about the College and its programs should be directed to the Vice President of Student Affairs or the Vice President of Community and Economic Development.

Visitors are not permitted to attend classes or contact students on campus without permission from the Vice President of Student Affairs, or the campus deans at the Franklin, South, and Warren county campuses.

CONSUMER INFORMATION

General

In order to provide complete explanations on items of consumer information, the College makes descriptive literature available which may be found in Student Affairs Building 8 on Main Campus or the Deans office at the satellite campuses. Individuals desiring information on graduation statistics may attain the information from the Office of Institutional Advancement.

Performance Measures and Standards

In February 1999, the North Carolina Board of Community Colleges adopted eight performance measures for accountability. The list of performance measures focuses primarily on student success and serves as one of the college's accountability tools.

Each performance measure includes a description, the standard that must be achieved, and the college's performance for that measure. The information listed is the most recent data available. It is updated as soon as new information is received. Additional information on performance measures and other accountability factors are available in Vance Granville Community College's Office of Planning and Research.

NCCCS PERFORMANCE MEASURES 2006-2007

Performance Measures	Performance Standard	System Average	VGCC Achievement
A-*Progress of Basic Skills Students	75%	82%	78%
B-*Aggregate Institutional passing rate:	80%	85%	Standard Met
Passing Rates on Licensure & Certification Examinations: Two Standards must be met for this measure:			
BLET	70%	93%	96%
Cosmetology/ Cosmetology Apprentice	70%	86%	71%
Manicurist	70%	**	**
EMT	70%	84%	78%
EMT-I	70%	64%	75%
EMT-P	70%	69%	**
Practical Nursing	70%	95%	90%
Registered Nursing	70%	89%	74%
Radiography	70%	95%	88%
Real Estate	70%	69%	67%
C-*Performance of College Transfer Students:	83%	84.2%	91%
D-Passing Rates of Students in Developmental Courses:	75%	80%	84%
E-Success Rate of Developmental Students in Subsequent College-Level Courses:			
1. Success rate of those who did not take development courses	80%	86%	84%
2. Success rate of those who did take development courses	80%	86%	84%
F-Satisfaction of Program			
Completers and Non-Completers:	90%	99%	98%

continued...

Performance Measures	Performance Standard	System Average	VGCC Achievement
G-Curriculum Student Retention & Graduation:	65%	65%	64%
H-Employer Satisfaction with Graduates:	90%	97%	97%

(Three-year average annual headcount of a minimum of 10 students)

Source: North Carolina Community College System. Critical Success Factors report for detailed analysis of these data & methodologies. NCCCS Web Page: www.ncccs.cc.nc.us/Publications/index.html

*Performance Funding Measures: H=Local Choice

EMERGENCY INFORMATION

If an emergency arises, students should inform the nearest college employee. First aid equipment is located in key locations and shops throughout the Main Campus and satellite campuses. When an emergency exists that requires treatment beyond simple first aid, the nearest rescue unit will be notified. All emergency cases will be referred to the nearest hospital for treatment. Any expense for medical assistance will be the responsibility of the injured individual and his/her family.

The right to call for outside medical assistance in medical emergencies will be left to the judgment of the College staff member present at the scene of the emergency.

INCLEMENT WEATHER

Should it appear that adverse weather or other factors would necessitate closing of Vance-Granville Community College, the President, or his representative, shall make the final decision. Classes missed as the result of the closing of the College due to adverse weather or other factors shall be made up using a method to be determined by the President of the College.

Notice of the College closing will be made on local radio stations and on a taped message at (252) 492-2061 and on the VGCC web page at www.vgcc.edu.